

Current Adopted Codes
(Effective July 1, 2019)

2018 International Building Code
2018 International Mechanical Code
2017 National Electrical Code
2018 International Plumbing Code
2018 Avondale Code Amendments
2012 International Fire Code Phoenix Ed.

2018 International Residential Code
2018 International Fuel Gas Code
2018 International Energy Conservation Code
2010 ADSAD
2017 ICC A117.1 Standard for accessibility

PERMIT SUBMITTAL FEES					
Commercial		Tenant Improvement		Single Family Dwelling	
Up to 10,000 SF	\$1630.00	Up to 10,000 SF	\$255.00	Per Plan	\$460.00
10,001-20,000 SF	\$2850.00	10,001 SF and up	\$1425.00		
20,001 SF and up	\$5100.00				

ALL FEES ARE TO BE PAID IN CASH OR CHECK ONLY

[Commercial Plans](#)
[Tenant Improvement Plans](#)
[Residential Plans](#)
[Demolition of Single Family Dwelling](#)
[Residential Addition Plans](#)

[Residential Garage Plans](#)
[Residential Model Home Complex Plans](#)
[Revisions To Approved Plans](#)
[Temporary Construction Trailer Plans](#)
[Temporary Sales Trailer Plans](#)

See Attached [SB-1598](#) (Explaining applicant due-process & stated plan review turn times)

COMMERCIAL PLANS

FIRST SUBMITTAL REQUIREMENTS

1. A completed plan review submittal form.
2. Four (4) complete sets of construction drawings which shall be a minimum of 24" x 36" and a maximum of 30" x 42". The minimum scale shall be 1/8"=1'-0".
3. Two (2) sets of Structural Calculations, energy calculations, and soils report
4. Two (2) sets of Manufacturer Specifications pertaining to project (e.g. kitchen equipment)
5. Application fees are due at submittal.

SECOND SUBMITTAL REQUIREMENTS

1. The original completed plan review submittal form.
2. Original plan review comments with corrected sheet numbers.
3. The redlined set of plans, calculations, soils reports, and specifications
4. Four (4) revised sets of plans with corrections noted and clouded.
5. Two (2) bound sets of calculations, soils reports, and specifications with corrections noted and clouded (if applicable).

Development & Engineering Services Department

11465 W. Civic Center Drive, #110, Avondale, AZ 85323 • Phone (623) 333-4000 • Fax (623) 333-0402 • TDD (623) 333-0010
www.avondaleaz.gov/developmentservices

TENANT IMPROVEMENT PLANS

FIRST SUBMITTAL REQUIREMENTS

6. A completed plan review submittal form.
7. Three (3) complete sets of construction drawings which shall be a minimum of 24" x 36" and a maximum of 30" x 42". The minimum scale shall be 1/8"=1'-0".
8. Sealed conceptual sprinkler and alarm plans are to be included in construction drawings.
9. Two (2) sets of Manufacturer Specifications pertaining to project (e.g. kitchen equipment, alarm, and suppression devices).
10. Application fees are due at submittal.
11. Plans will not be accepted until the Shell Building has received a Certificate of Completion.

SECOND SUBMITTAL REQUIREMENTS

6. A completed plan review submittal form.
7. Original plan review comments with corrected sheet numbers.
8. The redlined set of plans, calculations, and specifications (if applicable).
9. Three (3) revised sets of plans with corrections noted and clouded.
10. Two (2) bound sets of calculations and specifications with corrections noted and clouded (if applicable).

RESIDENTIAL PLANS

**The following scaled drawings (3 copies) must be submitted with the plans for review:
FOR MORE DETAILED INFORMATION SEE "RESIDENTIAL PLAN REQUIREMENTS" OR
"RESIDENTIAL PLAN REVIEW CHECKLIST"**

FIRST SUBMITTAL REQUIREMENTS

1. A completed plan review submittal form.
2. Three (3) complete sets of construction drawings which shall be a minimum of 24" x 36" and a maximum of 30" x 42". The minimum scale shall be 1/8"=1'-0".
3. Two bound sets of Calculations with State of Arizona Registrant Seal. (If Required)
4. Two bound sets of Manufacturer Specifications pertaining to project
5. Two copies of the soils report. (If Required)
6. Submit payment of application fees to the City of Avondale.

SECOND SUBMITTAL REQUIREMENTS

1. A completed plan review submittal form (copy of original).
2. Original plan review comments with corrected sheet numbers.
3. The redlined set of plans, calculations, and specifications.
4. Four revised sets of plans with corrections noted and clouded.
5. Two bound sets of calculations and specifications with corrections noted and clouded.

MISCELLANEOUS PLAN REVIEW REQUIREMENTS

DEMOLITION OF SINGLE FAMILY DWELLING

1. Provide proof of ownership or notarized letter from owner to act as their agent.
2. Provide property address and Maricopa County Assessor Parcel Number.
3. Disconnect all utilities to home including gas, water, sewer, and electric.

RESIDENTIAL ADDITION

1. 2 copies of construction plans including all of the following as applicable.
2. Site plan
3. Footing and foundation plan
4. Floor plan

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5. Floor framing plan (if 2 story addition)
6. Roof framing plan (with truss calculations from manufacturer as applicable)
7. Exterior elevations with attic ventilation calculations
8. Electrical plans
9. Plumbing isometric
10. Mechanical plans
11. Wall section plan
12. Energy conservation plan

RESIDENTIAL GARAGE

1. 2 copies of construction plans including all the following as applicable.
2. Site plan
3. Footing and foundation plan
4. Floor plan
5. Roof framing plan (with truss calculations from manufacturer as applicable)
6. Exterior elevations with attic ventilation calculations
7. Electrical plans
8. Wall section plan

RESIDENTIAL MODEL HOME COMPLEX

1. 2 copies of overall site plan including all models and parking lots.
2. Include location and details of accessible parking stall and signage.
3. Include accessible route from public way and parking stall to sales office.
4. Include accessible route between models.
5. Provide location of accessible restroom facility.
6. Include location of any proposed trap fencing.
7. Include location of any fire hydrants.

REVISIONS TO APPROVED PLANS

Please contact Building staff at emailbuilding@avondale.org or 623-333-4000.

TEMPORARY CONSTRUCTION TRAILER

1. 2 copies of site plan showing proposed location of trailer.
2. Include trailer dimensions on site plan.
3. Type of electrical service for trailer. (construction power, generator, or other)
4. Electrical one-line diagram and grounding detail.

TEMPORARY SALES TRAILER

1. 3 copies of site plan showing proposed location of trailer.
2. Include trailer dimensions on site plan.
3. Type of electrical service for trailer. (generator, temporary power)
4. Electrical one-line diagram and grounding detail.
5. Include location and details of accessible parking stall and signage.
6. Include detail of accessible ramp into trailer.
7. Include location of accessible restroom facility.
8. Include accessible route from public way and parking stall to trailer.

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