

CITY OF AVONDALE SURE PAY AUTHORIZATION FORM

SURE PAY (AUTOMATIC BILL PAYMENT SERVICE): If you would like to have your payment automatically deducted from your checking account, please fill out the bottom portion of this form. Return it to the City of Avondale along with a voided copy of a check drawn on the financial institution you elect to use.

SURE PAY TERMS AND CONDITIONS: Each month you will receive a utility bill indicating the billing dollar amount and the due date. Sure Pay payments will be drafted on the statement due date each month. You have up to 10 working days to contact the City regarding bill discrepancies. Sure Pay payments returned as non-payable items will be subject to charges similar to those for a returned check. Your account will be removed from Sure Pay if there are any bank returned payments twice within a 12-month period. The City requires **45 days** to change your payment method. The City reserves the right to terminate participation of Sure Pay without prior notice to the customer.

SURE PAY AUTHORIZATION				
	NAME (PLEASE PRINT)	TELEPHONE NUMBER	CITY OF AVONDALE ACCOUNT NUMBER	
	MAILING ADDRESS	CITY	STATE	ZIP CODE
	BANK NAME	BRANCH LOCATION	CHECKING ACCOUNT NO.	BANK ROUTING NO.
	<p>I authorize the City of Avondale to automatically draft the financial institution named above for the monthly payment of my utility bill. I authorize the financial institution named above to pay each amount from my checking account every month. Payment will be made on the due date shown on my utility bill. I understand that I must contact the City of Avondale concerning bill discrepancies prior to the scheduled draft date. I may cancel the authorization by notifying the City of Avondale in writing to remove my account from the Sure Pay plan. The City of Avondale requires 45 days to change me payment method. I understand the City of Avondale may impose a nominal processing fee if a bill is not paid by my financial institution.</p>			
<p>X</p>				
SIGNATURE				