



2017-2018

Consolidated Annual
Performance Evaluation
Report (CAPER)

September, 2018

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Avondale continues to make progress in the implementation of its strategic and annual plans, including continuation of the Emergency and Substantial Home Repair Programs, First Time Homebuyer Program, Next Step Summer Internship Program, demolition activities, Historic Avondale Streets Reconstruction Projects, and revitalization area activities. The City's human services programs, as described in the following sections, will continue to provide services related to housing, homelessness prevention, mental and physical health, early childhood development, assistance to victims of domestic violence, employment opportunities, among others.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected - Strategic Plan	Actual - Strategic Plan	Percent Complete	Expected - Program Year	Actual - Program Year	Percent Complete
Acquire and Demolish Unsafe Structures	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	5	0	0.00%			
Affirmatively Further Fair Housing in Avondale	Affordable Housing Homeless	CDBG: \$	Other	Other	500	250	50.00%			

Preserve and Expand Affordable Housing Inventory	Affordable Housing	CDBG: \$ / HOME: \$55850	Homeowner Housing Rehabilitated	Household Housing Unit	80	48	60.00%	18	7	38.89%
Promote Business Development and Growth	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	25	1	4.00%			
Promote Business Development and Growth	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	10	5	50.00%	5	0	0.00%
Reduce Residential Lead-Based Paint Hazards	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	3	30.00%			
Replace Outdated Infrastructure in LMI Areas	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	500	0	0.00%	500	0	0.00%
Support Programming for Underserved Populations	Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				

Support Programming for Underserved Populations	Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	75	78	104.00%	20	26	130.00%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

In order of priority, the City of Avondale’s Consolidated Plan goals are: 1. preserve and expand affordable housing inventory; 2. replace outdated infrastructure in LMI areas; 3. acquire and demolish unsafe structures; 4. support programming for underserved populations; 5. promote business development and growth; 6. affirmatively further fair housing; and 7. reduce residential lead-based paint hazards. The City undertakes activities that advance all of these goals, and has allocated greater funding to activities that further higher priority goals.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	5
Black or African American	1
Asian	0
American Indian or American Native	1
Native Hawaiian or Other Pacific Islander	0
Total	7
Hispanic	5
Not Hispanic	2

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The City of Avondale is racially and ethnically diverse community. As such, the City's program beneficiaries share this diversity which generally comports with the City's demographic breakdown.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	1,077,564	488,813
HOME	HOME	1,412,568	729,465
HOPWA	HOPWA		
ESG	ESG		
Other	Other	310,289	13,549

Table 3 - Resources Made Available

Narrative

The City expended approximately half (48.9%) of combined CDBG and HOME funds available in FY 17/18. A considerable portion (\$450K) were one-time HOME funds made available to the City through the Arizona Department of Housing which resulted in the substantial repair of nine owner-occupied homes. \$145K of HOME funds provided by Maricopa County assisted five first-time homebuyers and an additional \$73K of County HOME funds resulted in substantial repair of two owner-occupied units. The City also expended CDBG funds to continue infrastructure repairs in LMI neighborhoods, support the Next Step Youth Employment Program and technical assistance to area businesses.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Historic Avondale Revitalization Area	95	85	

Table 4 – Identify the geographic distribution and location of investments

Narrative

Historic Avondale is the largest of four designated Revitalization Areas in the City, and includes approximately half of the total population and number of housing units of the combined total. Historic Avondale also includes the City's traditional downtown area (Western Avenue) and most of the oldest housing stock in the City. Given these characteristics, the City chooses to focus its primary efforts in this area, though programs are not specifically targeted to Historic Avondale or any of the three other Revitalization Areas (Cashion, Las Ligas and Rio Vista). While nearly all requests for direct assistance come from Historic Avondale, the City does not deny assistance based on location alone. As such, the City's planned percentage directed to Historic Avondale is slightly lower than expected since more homeowners outside this area received assistance in the past funding year.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In FY 17-18 the City of Avondale received nearly \$725,000 in outside funding to provide human services to residents, including City General Funds for the Contributions Assistance Program and HOME match, Care1st Health Plan of Arizona, Helping Families in Need, Community Action Program, First Things First and the Area Agency on Aging.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	18	7
Number of Special-Needs households to be provided affordable housing units	0	0
Total	18	7

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	18	7
Number of households supported through Acquisition of Existing Units	0	0
Total	18	7

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

There continues to be great in the City for units of affordable housing, particularly at the lowest household income levels. Currently, the City about 35% of its allocation to cover affordable housing activities in the City, specifically through the Emergency Home Repair Program. This program is designed to eliminate immediate threats to health and safety of our most vulnerable residents. Typically these are homeowners with incomes below 30% of area median income, are elderly or disabled and lack the resources for regular maintenance. This year, the City spent CDBG funds to

assist 7 of 18 proposed homeowners. While this number is less than half the proposed rate, the City's use of HOME funds more than compensates. In total, the City assisted 12 households with substantial repairs, and 7 households with first-time homebuyer assistance, figures that are reported in the State and Maricopa County's CAPERS.

Discuss how these outcomes will impact future annual action plans.

The need for affordable housing activities in Avondale remains greater than available resources can address. As such, the City will continue to allocate CDBG funds to our Emergency Home Repair Program, allocate HOME funds to our Substantial Home Repair and First-Time Homebuyer Programs. Further, we will continue to pursue funding through other sources for homelessness prevention and human services to improve the quality of housing for all residents.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	3	0
Low-income	3	0
Moderate-income	1	0
Total	7	0

Table 7 – Number of Households Served

Narrative Information

As shown above, the City primarily assists households at the lowest income levels, with 6 of 7 (85.7%) at less than 50% of area median income. This percentage is consistent with the City's other programs as well, as 10 of 12 households that received substantial home repair assistance also qualified with less than 50% of AMI. Further, the City's activities are confined primarily to our four Revitalization Areas, and include infrastructure upgrades, small business assistance, and youth employment. These areas contain neighborhoods with a substantial percentage of households with incomes of less than 50%, and benefit these households and businesses on an area basis.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Avondale undertakes several programs that benefit the homeless population, as well as assist in the prevention of homelessness. Most notably, the City coordinates with Lutheran Social Services and several local churches to operate an I-HELP program in the Avondale and Goodyear area. Started in January, 2017, Lutheran Social Services provides wrap around case management and transportation, the City provides space at the Care1st Avondale Resource Center and the various churches provide food and beds. The program now covers all days of the year and can provide emergency lodging to up to fifteen participants a night, including singles of all genders as well as families. The City also participates in the annual homeless street count in collaboration with the Maricopa Association of Governments, as well as operates the Care1st Avondale Resource Center, which provides a variety of homelessness prevention and rehousing programs. These programs include: A New Life Center for domestic violence services and referrals to prevent homelessness; Community Action Program (rent and utility assistance) to prevent homelessness; A New Leaf-Siemer, a youth homelessness prevention partnership with area schools; Housing Authority of Maricopa County for Housing Choice Voucher and public housing intake; and financial support to Central Arizona Shelter Services for assistance to homeless individuals in Avondale.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Avondale undertakes several programs that benefit the homeless population, as well as assist in the prevention of homelessness. Most notably, the City coordinates with Lutheran Social Services and several local churches to operate an I-HELP program in the Avondale and Goodyear area. Started in January, 2017, Lutheran Social Services provides wrap around case management and transportation, the City provides space at the Care1st Avondale Resource Center and the various churches provide food and beds. The program now covers all days of the year and can provide emergency lodging to up to fifteen participants a night, including singles of all genders as well as families. The City also participates in the annual homeless street count in collaboration with the Maricopa Association of Governments, as well as operates the Care1st Avondale Resource Center, which provides a variety of homelessness prevention and rehousing programs. These programs include: A New Life Center for domestic violence services and referrals to prevent homelessness; Community Action Program (rent and utility assistance) to prevent homelessness; A New Leaf-Siemer, a youth homelessness prevention partnership with area schools; Housing Authority of Maricopa County for Housing Choice Voucher and public housing intake; and financial support to Central Arizona Shelter Services for assistance to

homeless individuals in Avondale.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

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Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

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provide food and beds. The program now covers all days of the year and can provide emergency lodging to up to fifteen participants a night, including singles of all genders as well as families. The City also participates in the annual homeless street count in collaboration with the Maricopa Association of Governments, as well as operates the Care1st Avondale Resource Center, which provides a variety of homelessness prevention and rehousing programs. These programs include: A New Life Center for domestic violence services and referrals to prevent homelessness; Community Action Program (rent and utility assistance) to prevent homelessness; A New Leaf-Siemer, a youth homelessness prevention partnership with area schools; Housing Authority of Maricopa County for Housing Choice Voucher and public housing intake; and financial support to Central Arizona Shelter Services for assistance to homeless individuals in Avondale.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

NA - the City does not own or operate any public housing units.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

NA - the City does not own or operate any public housing units.

Actions taken to provide assistance to troubled PHAs

NA - the City does not own or operate any public housing units.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Avondale continues to operate the Infill Incentive Program, which provides a 50% development fee waiver to developers for new residential construction within the City's Revitalization Areas (Historic Avondale, Cashion, Rio Vista and Las Ligas). During the 17-18 program year, the City granted approximately \$80,000 in development fee waivers resulting in the development of 10 new units, 9 of which were created as affordable units through Habitat for Humanity.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The need for housing and human service programs continues to outstrip the City's ability to address all needs. To overcome these obstacles, the City continues to pursue funding opportunities through various new outlets, as well as establish and cultivate partnerships with new organizations that have the resources to provide assistance to address the City's needs. Additionally, the City continues to make progress in the development of a new non-profit organization that will provide an additional outlet for funding as well as program development and implementation.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Through the City's Emergency and Substantial Home Rehabilitation programs, education and information regarding lead hazards is provided to homeowners. Lead testing and abatement is conducted as part of the rehabilitation programs as required. In the last program year, one of the eighteen homes assisted tested positive for lead and required lead abatement to some degree. The City also disseminates information regarding lead hazards through non-rehabilitation activities, including the Community Action Program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Neighborhood and Family Services Department's (NFS) primary mission is to provide human services to those in need in the City, as well as other service areas in the southwest valley. NFS programs/services that reduce the number of poverty-level families and/or ameliorate the effects of poverty include: Emergency and Substantial Home Repairs; Area Agency on Aging transportation and home delivered meal services; ACHCCS, SNAP, and cash assistance through Helping Families in Need;

utility and rental assistance through the Community Action Program; WIC and USDA food programs through Adelante Healthcare; several homelessness prevention programs as described in CR-25, and others.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

As a human service provider, the City of Avondale understands the need to create partnerships with external organizations that specialize in specific services not otherwise available to residents in need. While many of these services are provided by staff using grant funds from partners (Cares1st Health Plan of Arizona, Helping Families in Need, First Things First, Maricopa County Community Action Program, Area Agency on Aging, etc.), many partners provide direct services at the Resource Center (Adelante Healthcare, SW Valley Literacy, Eve's Place, A New Leaf-Siemer, A New Life Center, Father Matters, Valley of the Sun United Way, and several others). The City's Contributions Assistance Program also provides grants to a variety of non-profit partners, including: Mission of Mercy, Saint Mary's Food Bank, Agua Fria Food Bank, Southwest Valley Literacy. Community Legal Aid Services, Central Arizona Shelter Services, Community Bridges, Kids at Hope, Homeless Youth Connection, and several others.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

As a human service provider, the City of Avondale understands the need to create partnerships with external organizations that specialize in specific services not otherwise available to residents in need. While many of these services are provided by staff using grant funds from partners (Cares1st Health Plan of Arizona, Helping Families in Need, First Things First, Maricopa County Community Action Program, Area Agency on Aging, etc.), many partners provide direct services at the Resource Center (Adelante Healthcare, SW Valley Literacy, Eve's Place, A New Leaf-Siemer, A New Life Center, Father Matters, Valley of the Sun United Way, and several others). The City's Contributions Assistance Program also provides grants to a variety of non-profit partners, including: Mission of Mercy, Saint Mary's Food Bank, Agua Fria Food Bank, Southwest Valley Literacy. Community Legal Aid Services, Central Arizona Shelter Services, Community Bridges, Kids at Hope, Homeless Youth Connection, and several others.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Avondale has taken the following actions to overcome the effects of impediments to fair housing as identified in the 2015-2019 Regional Analysis of Impediments to Fair Housing: 1. incorporated ADA modifications into the City's rehabilitation programs to increase the number of accessible units available to disabled residents; 2. provided Fair Housing education to residents through the City's HOA Academies and Summits, as well as a partnership with Community Legal Services to promote Fair Housing and address Fair Housing complaints; 3. continued to operate the City's Home Repair programs and First-Time Homebuyer Program in order to maintain affordability of existing housing stock and create new affordable units; and 4. provided incentivized financial literacy classes

through community partners to create self-sufficiency with Community Action Program clients.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Currently, the City of Avondale has one Subrecipient relationship associated with its HOME funding. There are no CDBG Subrecipient relationships. The City maintains a Subrecipient Agreement with Trellis (a housing nonprofit in Phoenix) to provide administration of the City's First-Time Homebuyer Program using HOME funds. An integral component of this relationship has been an ongoing review of program files as they are processed to ensure compliance with eligibility requirements prior to assistance, as well as desk review monitoring(s) to ensure that procedures and controls are in place and effectively used. To date, the City has not found any This program became fully operational in October of 2016, and has assisted in the resale of two new constructed homes, as well as seven other first-time homebuyers.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City made a draft copy of the plan available at the Care1st Avondale Resource Center and the Avondale Community Center for a 16-day comment period between August 30, 2018 and September 14, 2018. The Notice of Public Comment Period was published in the August 29, 2018 edition of the West Valley View.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City did not change any of its program objectives during the 2017-2018 program year, and continued to pursue all activities as stipulated in the 17-18 Annual Action Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City did not change any of its program objectives during the 2017-2018 program year, and continued to pursue all activities as stipulated in the 17-18 Annual Action Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

CAPER Checklist

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT COMPLETENESS CHECKLIST

Grantee: <u>City of Avondale</u>	Program year: <u>2017-2018</u>
Reviewed by: _____	Date: <u>9/26/18</u>
Programs covered by the report: <input checked="" type="checkbox"/> CDBG <input type="checkbox"/> HOME <input type="checkbox"/> ESG <input type="checkbox"/> HOPWA	
Date CAPER due:	9/28/18
Date CAPER received (see timestamp below "Status" on CR-00):	9/26/18

This checklist contains an IDIS CAPER troubleshooting guide with information on current screen and download issues. For example, supplemental and attached information provided by the grantee may not download into the Word document. Reviewers using a Word download should also check the referenced screen to pull up and review attached supplemental information. For a complete e-Con Planning Suite troubleshooting guide, access it at:

https://www.hudexchange.info/resources/documents/Troubleshooting_Guide_Consolidated_Plan_Template-in-IDIS.pdf

For additional assistance in completing a CAPER review, CPD staff may want to use the PR03, PR26, and PR33 reports. Updated instructions on how to review the PR26 Report may be found in the *Troubleshooting Guide for the PR26 CDBG Financial Summary Report* distributed to all field offices.

	Yes	No	Comments/Verification
Citizen Participation 91.105(d)(2), 91.115(d)			
Is there evidence the 15-day comment period for citizens was provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is there a summary of comments received?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
CR-05: Goals & Outcomes 91.520(a) & 91.520(d)			
Did the report provide an assessment of progress in carrying out its strategic plan and Action Plan? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the report provide an assessment of how the use of funds, particularly CDBG, addressed the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified? (91.520(d))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<i>Notes: The grantee should cite specific examples from the two tables on CR-05 to highlight specific accomplishments and, if applicable, explain why progress was not made toward meeting specific goals, objectives, and proposed outcomes. Additional content can also be provided by the grantee as uploaded document to the CR-05 screen. Reviewers should note-These uploads will not appear in the downloaded word report.</i>			
CR-10: Racial & Ethnic Composition of Families Assisted			
Did the grantee provide the racial/ethnic data for accomplishments? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

	Yes	No	Comments/Verification
<i>Notes: This table is read-only and cannot be edited. Information in the table is from activity accomplishment data entered by the grantee during the program year into IDIS. ESG Specific: Accomplishments associated with ESG projects are recorded in the Homeless Management Information System (HMIS) and are not recorded in IDIS. ESG Grantees will report this data in the eCart tool which grantees will attach to the CR-00 screen.</i>			
CR-15: Resources and Investments			
For each target area, the system will carry forward the planned percentages of allocation from the Action Plan. If no target areas are identified in the Strategic Plan does the narrative discuss the geographic distribution and location of investments? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is there a description of how any publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee explain how federal funds leveraged additional resources (private, state, and local funds)? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is there a description of how matching requirements were satisfied? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fiscal Year Summary – HOME Match (HUD 40107-A Report)			
1. Excess match from prior Federal fiscal year. This should be the amount of carry-over from the previous year's match report. (Line 5 from prior year report)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
2. Match contributed during current Federal fiscal year. This should be the total listed from the Match Contribution table on this screen. (Sum of column 9)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
3. Total match available for current Federal fiscal year (Line 1 + Line 2). System calculated.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
4. Match liability for current Federal fiscal year. This should be the same amount as that listed on the PR33 Home Match Liability Report under the column Match Liability Amount for the current fiscal year.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
5 Excess match carried over to next Federal fiscal year (Line 3- Line 4). System calculated	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Match Contribution for the Federal Fiscal Year			
Is the PJ's method of identifying the project understandable in case CPD needed to review this information? <i>If the project is HOME-funded, it is recommended to use the IDIS activity number as the project number. For match projects that are not HOME-funded, a numbering system that includes the prefix "NON" should be recommended.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Do the dates the match was contributed fall within the correct Federal Fiscal Year for this reporting period (Column 2)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER

HOME Program Income			
Verify amount received during reporting period by using the PR09 Report	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
	Yes	No	Comments/Verification
Verify the total amount expended during reporting period by using the PR07 Report.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Verify the amount expended for TBRA by using the PR05 or PR07 Report.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Verify the balance on hand at end of reporting period by using the PR09 Report.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
<p><i>Notes: Expenditure data on the CR-15 screen is generated by IDIS based on drawdowns completed during the program year. Drawdowns made after the CAPER is generated will not appear on this screen. The grantee may update values in both columns to reflect draws made after the CAPER is begun.</i></p> <p><i>HOME-specific: Section 220(p) of the HOME Statute requires participating jurisdictions (PJs) to make matching contributions based on the amount of HOME funds disbursed from the PJ's HOME investment Trust Fund during the Federal fiscal year. Consequently, PJs must report matching contributions based on the Federal fiscal year, NOT the PJ's program year. The amount reported is based on the Federal fiscal year immediately preceding the end of the PJ's program year. For example, if the last day of a PJ's program year is March 31, 2015, the timeframe for reporting match would be October 1, 2013 through September 30, 2014. If the last day of a PJ's program year is September 30, 2015, the timeframe for reporting match would be October 1, 2014 through September 30, 2015. The IDIS PR33 Report identifies the PJ's matching liability amount for each Federal fiscal year.</i></p>			
CR-20: Affordable Housing			
Did the grantee provide the actual number of households provided affordable housing units in the program year? Use the PR-03 report to assist in the review.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
<p><i>Note: This table contains information entered by the grantee into the Action Plan. The table only includes the grantee's goals for the number of homeless, non-homeless, and special needs households to be provided affordable housing within the program year using funds made available to the jurisdiction as specified in their Annual Action Plan on screen AP-55 – Affordable Housing. For the purpose of this section, the term "affordable housing" is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership. The numbers reported for actual should be consistent with the accomplishments reported at the Activity level in IDIS. Several reports, including the PR23 – Summary of Accomplishments for CDBG and HOME, can help the jurisdiction determine the actual number of ELI, LI, and MI renter and owner households that were provided affordable housing units during the program year. The grantee should be asked to revise the numbers in its Annual Action Plan, if the one-year goal field includes numbers that do not meet the definition of "affordable housing" as defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership. Other housing units assisted that do not meet the definition of "affordable housing" in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership may be discussed separately. These estimates should not include the provision of emergency shelter, transitional shelter, or social services.</i></p>			
Did the grantee provide the actual number of households supported?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<p><i>Note: This table lists the goals and actual number of affordable housing units produced in the program year for each type of housing assistance (rental assistance, production of new units, rehabilitation of existing units, and acquisition of existing units). The One-Year Goal field is system-generated based on the information from screen AP-55 – Affordable Housing in the Annual Action Plan. The numbers reported in the Actual field should be</i></p>			

consistent with the accomplishments reported at the Activity level in IDIS. Several reports, including the PR23 – Summary of Accomplishments for CDBG & HOME, can help the jurisdiction determine the actual counts for the program year. Grantees can adjust these values to correct actual numbers. For the purpose of this section, the term “affordable housing” is defined in the HOME regulations at 24 CFT 92.252 for rental housing and 24 CFR 92.254 for homeownership

	Yes	No	Comments/Verification
Did the grantee discuss the difference between goals & outcomes and any problems encountered in meeting these goals? 91.520	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee discuss how these outcomes will impact future annual Action Plans?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee provide the actual number of households provided affordable housing with both CDBG & HOME funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The number of extremely low –income renter households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The number of extremely low income owner households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The number of low income renter households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The number of low income owner households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The number of moderate income renter households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The number of moderate income owner households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The number of middle income persons served?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The number of homeless persons served?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is the number of owner and renter households assisted meet the Section 215 definition of affordable housing included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<p><i>Note: This table should display the number of persons assisted at each income level who received housing assistance during the program year. The numbers reported for actual based on accomplishments entered into IDIS at the activity level. Incorrect numbers may be the result of accomplishments entered after the CAPER was created. Several reports, including the PR23 – Summary of Accomplishments, can help the jurisdiction determine the actual counts for the number of households that were provided affordable housing units during the program year. Grantees can adjust these values in the system to correct actual numbers. Compare the number of ELI, LI, MI, and homeless households provided affordable housing with narrative for the strategic plan goals summary screen SP-45 to determine progress in meeting the strategic plan goal. For the purpose of this section, the term “affordable housing” for all program accomplishments is defined in the HOME regulations at 24 CFT 92.252 for rental housing and 24 CFR 92.254 for homeownership. Other housing units assisted that do not meet the definition of “affordable housing” in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership may be discussed separately. These estimates should not include the provision of emergency shelter, transitional shelter, or social services.</i></p>			

Did the grantee provide additional narrative regarding the information provided by these tables? Is there an evaluation of progress in meeting its specific objective of providing affordable housing assistance during the reporting period? Each type of owner and renter household should be discussed (ELI, LI, Mod, MI, Homeless)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Yes	No	Comments/Verification
Is there a summary of the efforts to address "worst case needs", and progress in meeting the needs of persons with disabilities? Worst-case housing needs are defined as low-income renter households who pay more than half of their income for rent, live in seriously substandard housing, which includes homeless people, or have been involuntarily displaced. The needs of persons with disability do not include beds in nursing homes or other service-centered facilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee describe other actions taken to foster and maintain affordable housing? 91.220(k); 91.520(a). This info may also be on the CR-50 screen.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
States Only: Did the state include the coordination of LIHTC with the development of affordable housing? 91.320(j); 92.520(a). This info may also be on the CR-50 screen.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
CR-25: Homeless and Other Special Needs			
Does the report the grantee's progress in reaching out to homeless persons, especially unsheltered persons, and assessing their individual needs? 91.520(c)(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Address the emergency shelter and transitional housing needs of homeless persons? 91.520(c)(2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Address helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(a) Likely to become homeless after being discharged from publicly funded institutions and systems of care, such as health care facilities, correction programs, mental health facilities, foster care and other youth facilities? 91.520(c)(4)(ii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(b) Receiving assistance from public or private agencies that address housing, health, social services, employment, education or youth needs? 91.520(c)(4)(ii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Address helping homeless persons, especially chronically homeless individuals and families, families	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

with children, veterans and their families, and unaccompanied youth, make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experienced homelessness, facilitating access for homeless individuals and families to affordable units, and preventing individuals and families who were recently homeless from becoming homeless again? 91.520(c)(3)			
	Yes	No	Comments/Verification
CR-30: Public Housing			
Did the grantee identify actions taken to address the needs of public housing? 91.520(a)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not operate Public Housing
Did the grantee identify actions taken to encourage public housing residents to become more involved in management and participate in homeownership? 91.520(a)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not operate Public Housing
If grantee has a troubled PHA, did it identify actions to provide assistance to this PHA?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not operate Public Housing
CR-35: Other Actions			
Did the grantee describe actions taken to remove or improve the negative effects of public policies that serve as barriers to affordable housing, such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee identify actions taken to address obstacles to meeting underserved needs? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee identify actions taken to reduce lead-based paint hazards? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee identify actions taken to reduce the number of poverty-level families? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee identify actions taken to develop institutional structure? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee identify actions taken to enhance coordination between public and private housing and social service agencies? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee identify actions taken to overcome the effects of any impediments identified in the grantee's analysis of impediments to fair housing choice or AFH? 91.520(a)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
CR-40: Monitoring			

Did the grantee describe the standards and procedures used to monitor activities and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and comprehensive planning requirements? This should include all CPD funds received: CDBG, HOME, ESG & HOPWA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Did the grantee describe efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports, including minorities, non-English speaking persons and persons with disabilities? 91.520(a)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Yes	No	Comments/Verification
CR-45: CDBG Grantees			
Did the grantee specify the nature of, and reasons for, any changes in the grantee's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences? 91.520(d)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the grantee have any open Brownfields Economic Development Initiative (BEDI) grants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If yes, did the grantee describe grant accomplishments and program outcomes during the last year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<i>NOTE: BEDI grantees should describe program accomplishments and outcomes following instructions for Section 108 reporting contained in Chapters 8 and 9 of the IDIS Online for CDBG Entitlement Communities Training Manual at: https://www.hudexchange.info/resource/2685/idis-online-for-cdbg-entitlement-communities-training-manual/. Review IDIS PRO3 Report to determine extent to which extremely low-income, low-income, and moderate-income served by each activity where information on income by family is required to determine the eligibility of the activity. 91.520(d) Review jurisdictions with a HUD-approved neighborhood revitalization strategy to determine progress against benchmarks for the program year.</i>			
CR-50: HOME Grantees			
Did the grantee include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations, including:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
A list of projects that should have been inspected on-site this program year based upon the schedule in §92.504(d)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
An indication of which of these were inspected and a summary of issues that were detected during the inspection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
A description of how it will remedy the situation for those properties that were not inspected?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER

Did the grantee provide an assessment of the jurisdiction's affirmative marketing actions for HOME units and programs? 92.351(a)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Did the grantee provide data on the amount and use of program income for projects? This response should include the number of projects and owner and tenant characteristics in the projects?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Did the grantee describe other actions taken to foster and maintain affordable housing? 91.220(k); 91.520(a). This info may also be on the CR-20 screen.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
States Only: Did the state include the coordination of LIHTC with the development of affordable housing? 91.320(j); 92.520(a). This info may also be on the CR-20 screen.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
CR-55: HOPWA Grantees			
Did the jurisdiction provide the actual numbers of households receiving HOPWA assistance for each eligible type of housing assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive HOPWA funds
<p><i>Note: The table on CR-55 lists the one year goals and actual number of households receiving HOPWA assistance for each eligible type of housing assistance. The One-Year Goal Field is based on the information entered on the AP-70 screen (HOPWA Goals) in the Action Plan. The IDIS accomplishments screens are going through design changes and grantee have not been reporting correctly in these data fields. In this screen, the numbers reported must be manually entered for actual should be consistent with the accomplishment data reported in the jurisdictions HOPWA Paper CAPER.</i></p>			
CR-60: ESG Grantees			
Did the grantee complete all of the required ESG recipient and subrecipient information? 91.520(g)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
<p><i>Note: This information can be confirmed in each grantee/PJ profile.</i></p>			
CR-65: ESG Persons Assisted			
<p><i>Starting with their 2015 CAPER submissions, ESG recipients will report accomplishments on persons assisted through ESG-funded projects using the ESG-CAPER Annual Reporting Tool (eCart). eCart is a Microsoft Excel spreadsheet that is configured to load subrecipient-level, aggregate information from an HMIS. The information in eCart replaces all data previously collected on screen CR-65. Recipients will attach the eCart to screen CR-00 to fulfill the new requirement and no longer need to manually enter data into the tables on screen CR-65. Recipients should leave all tables on screen CR-65 blank.</i></p> <p><i>To review the report information in the eCart, click on screen CR-00, scroll to the bottom of the screen, and click on "View" for the uploaded attachment. Recipients need to embed the Excel file in a Word document because the eCon Planning Suite does not support Excel attachments. Open the Word document and click on the Excel file icon located in the Word file to open eCart. Once open, six tabs are visible in the Excel file:</i></p> <ul style="list-style-type: none"> • Introduction: This tab contains the eCart Guide, which instructs recipients on how to use the eCart tool. • Import Data: This tab contains the recipient's contact information and program year (reporting period). • Check Your Data: This tab indicates: a) if a subrecipient's project is uploaded more than once; and b) if the "total persons reported" in each table is equal to the appropriate number of persons reported in Q6a – Report Validations Table (located on the "Combined Report" tab). • Report with Filters: Use this tab to view filtered data, based on the filters you select on the Data tab. Data can be filtered by Organization (subrecipient(s)), Project type (component type(s)), and Project name(s). You are not required to use the filter function for your CAPER review. • Combined Report: Use this tab to view recipient-level report totals (all subrecipient data included, data for all component types combined (unless the question is specific to only certain components)). This tab is 			

<p>Identical to the "Report by Project" tab, but it is not designed to be filtered—it provides a total report for all data on the eCart "Data" tab.</p> <ul style="list-style-type: none"> Data: This tab contains all subrecipient level data, which is used to populate the report tables on the "Combined Report" and "Report with Filters" tabs. To use the filter function, first apply the filter on the "Data" tab and move to the "Report with Filters" tab to see the actual report on the screen. The "Report with Filters" tab shows the full report with the totals according to the filters selected. There is a filter table showing the selected filters on the "Data" tab. <p>Refer to eCart (ESG_CAPER Annual Reporting Tool) and Guide on the HUD Exchange for more detailed information about the eCart's functionality.</p>			
Did the jurisdiction complete Q5a. HMIS or Comparable Database Data Quality?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q6a. Report Validations Table?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction resolve all validation errors? (Check the "Check Your Data" tab to see if any errors are listed. If the error rate exceeds 25%, recipients have been instructed to explain why data could not be corrected & the plan to resolve the errors in a narrative text box on CR-65).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
	Yes	No	Comments/Verification
Did the jurisdiction complete Q6b. Number of Persons Served?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q7a. Number of Households Served?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q9a. Number of Persons Contacted? (ES-NBN and SO only)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q9b. Number of Persons Engaged? (ES-NBN and SO only)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q10a. Gender of Adults?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q10b. Gender of Children?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q10c. Gender of Persons Missing Age Information?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q10d. Gender by Age Ranges?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q11. Age?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q12a. Race?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q12b. Ethnicity?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q13a1. Physical and Mental Health Conditions at Entry?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q13b1. Physical and Mental Health Conditions of Leavers?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q13c1. Physical and Mental Health Conditions of Stayers?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds

Did the jurisdiction complete Q14a. Persons with Domestic Violence History?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q15. Residence Prior to Project Entry?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q20a. Type of Non-Cash Benefit Sources?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q21. Health Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q22a2. Length of Participation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q22c. RRH Length of Time between Project Entry Data and Residential Move-in Date?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q22d. Length of Participation by Household Type?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q23. Exit Destination – More than 90 Days?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q23a. Exit Destination – All Persons?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q23b. Homeless Prevention Housing Assessment at Exit?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q24. Exit Destination – 90 Days or Less?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
	Yes	No	Comments/Verification
Did the jurisdiction complete Q25a. Number of Veterans?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the jurisdiction complete Q26b. Number of Chronically Homeless Persons by Household?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
CR-70: ESG Assistance Provided			
Did the grantee report on shelter utilization rates for ESG expenditures? 91,520(g)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Did the grantee report on project outcomes data measured under the performance standards developed in consultation with the CoC(s)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
CR-75: ESG Expenditures			
Did the grantee report the dollar amount from each of the three most recent fiscal year allocations that were expended during the recipient's program year for each ESG component, as well as match sources?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
<i>Note: CPD Reps should review this table in (DIS). In the word download, the label for subtotal on table 11B ESG Expenditures for Rapid Re-Housing is incorrect, it should be "Subtotal Rapid Re-Housing." Totals in tables 11e and 11g in the MS Word download currently exclude the 'Street outreach' values in table 11d from the total calculation.</i>			

FINANCIAL ANALYSIS:

To ensure the integrity of the CAPER, a comprehensive review of both programmatic and financial analysis should be performed. The financial review evaluates the fiscal integrity and financial capacity of

the grantee and can be used as a part of the Annual Community Assessment. This section examines the financial data for accuracy, necessity, and compliance with Federal cost principles and agency. Deficiencies found during the financial analysis do not affect the determination as to whether or not the CAPER is satisfactory; however, any violations in the following regulatory requirements could result in a monitoring finding.

	Yes	No	Comments/Verification
CAPER Financial Analysis			
CDBG Grantee: (PR26)			
Was the 70% low/mod overall spending requirements for CDBG met? (PR26 Report)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If this is a multi-year certification, review period covered.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Has the grantee exceeded the 20% administrative cap for CDBG?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Has the grantee exceeded the 15% public service cap for CDBG?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
HOME PJ: (PR 22, PR25, PR49, PR27)			
Has the PJ exceeded the 10% administrative cap for HOME?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Has the PJ met the 15% CHDO set-aside for HOME?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Has the PJ met its 24-month HOME commitment requirement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Has the PJ met its five year HOME expenditure requirement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
Has the PJ met its five year 15% CHDO expenditure requirement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – reported in Maricopa HOME Consortium CAPER
HOPWA Grantee: (paper APR CAPER)			
<i>Note: Use the paper APR CAPER until the IDIS accomplishment screen is fully functional.</i>			
Has the grantee exceeded the 3% administrative cap for HOPWA or the 7% administrative cap by project sponsors under HOPWA?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive HOPWA funds
Did the jurisdiction describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA – the City of Avondale does not receive HOPWA funds
ESG Grantee:			
Has the grantee exceeded the 7.5% administrative cap for ESG?	<input type="checkbox"/>	<input type="checkbox"/>	NA – the City of Avondale does not receive ESG funds
Does the amount of ESG funds for street outreach and emergency shelter activities exceed the greater of 60% of the jurisdiction's fiscal year ESG grant or the amount of FY2010 ESG funds committed for homeless assistance activities?	<input type="checkbox"/>	<input type="checkbox"/>	NA – the City of Avondale does not receive ESG funds

CONCLUSION AND RECOMMENDATION:

Based on my review of this report, in accordance with all applicable regulations, I find this report to be

Satisfactory

Unsatisfactory

Comments: Type comments here.

SIGNED:

Reviewer: _____ Date: _____

Program Manager: _____ Date: _____

CPD Director: _____ Date: _____

CAPER Troubleshooting Guide:			
Screen	Table Name	System issue	Interim Solution
CAPER Set-up for Consortia	Setting up CAPERS for Consortia members	How Consortia members set up CAPERS in the system.	All consortia grantees - lead and participating - are responsible for setting up and submitting their own CAPERS. CAPERS are not connected in the system and each member can generate their own separately.
CR-25	First 2 textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first two textboxes.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.
CR-30	First 2 textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first two textboxes.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.
CR-35	First 6 textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first six textboxes.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.
CR-35	Second and third textboxes	The on screen label for the 2nd text box is incorrectly repeated as the label for the 3rd text box. The label for the 3rd text box should be "Actions taken to reduce lead-based paint hazards, 91.220(k); 91.320(j)."	Please respond to the meeting underserved needs questions in the second text box and answer the lead-based paint question in the third text box. The correct label for the third text box appears in the MS Word download document.
CR-40	First textbox	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first textbox.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.
CR-50	Second and third textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the second and third textboxes.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.

Screen	Table Name	System Issue	Interim Solution
CR-60	ESG Recipient Information	Unable to add a subrecipient to the subrecipient list.	If the subrecipient list available through CR-60 does not include a particular subrecipient, it is because the entity was not included on any of the grantee's funded ESG activities in IDIS. However, grantees may go back to the IDIS funding screens to add an ESG subrecipient to an activity if that activity still has funds available. After the subrecipient has been added, it will automatically appear in the selection list generated on screen CR-60 and can be selected by the grantee completing the CAPER. The instructions for setting up subrecipients are located on p. 25 of the IDIS Guide for ESG and be accessed at: https://www.hudexchange.info/resources/documents/IDISGuidanceforESG.pdf . If the user is unable to add an ESG subrecipient to an activity because the funds for that activity have been fully drawn, a textbox can be added to the administration screen CR-00 containing the subrecipients information.
CR-75	11B ESG Expenditures for Rapid Re-housing table	The label for subtotal on table 11B ESG Expenditures for Rapid Re-Housing is incorrect, it should be "Subtotal Rapid Re-Housing."	In the downloaded Word Report, change "Subtotal Homelessness Prevention" on table 11B Expenditures for Rapid Re-housing to "Subtotal Rapid Re-Housing."
CR-75	Other Grant Expenditures	Totals in tables 11e and 11g in the MS Word download currently exclude the 'Street outreach' values in table 11d from the total calculation	Please manually add the text in the MS Word document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the screens where users have entered responses.

PR-26 Report



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	471,235.35
02 ENTITLEMENT GRANT	580,662.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,061,697.35

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	534,055.20
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	534,055.20
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	166,693.92
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	700,849.12
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	360,848.23

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	488,453.56
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	488,453.56
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	93.33%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS (PY) COVERED IN CERTIFICATION	PY: 2017 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	123,140.61
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(85,397.63)
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	37,742.98
32 ENTITLEMENT GRANT	580,662.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	580,662.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	6.39%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	166,693.92
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(48,762.92)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	118,131.00
42 ENTITLEMENT GRANT	580,662.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	580,662.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	5	69	6104532	16-17 Streets Reconstruction	03K	LMA	\$93,750.00
2017	2	75	6133398	17-18 Streets Reconstruction	03K	LMA	\$153,343.36
2017	2	75	6134281	17-18 Streets Reconstruction	03K	LMA	\$1,000.00
					03K	Matrix Code	\$248,093.36
2012	5	73	6103589	12-13 Next Step	05D	LMC	\$39,729.35
2013	5	47	6103591	13-14 Next Step - Youth Job Training	05D	LMCSV	\$7,531.26
2014	5	54	6103592	14-15 Next Step	05D	LMCSV	\$39,955.60
2015	3	58	6104538	15-16 Next Step	05D	LMCSV	\$25,924.40
2016	1	66	6132657	16-17 Next Step	05D	LMCSV	\$10,000.00
					05D	Matrix Code	\$123,140.61
2013	2	42	6103577	13-14 Emergency Rehabilitation - Construction	14A	LMH	\$15,512.48
2014	2	60	6103583	14-15 Emergency Rehabilitation - Construction	14A	LMH	\$25,533.00
2014	2	60	6130056	14-15 Emergency Rehabilitation - Construction	14A	LMH	\$22,843.00
2015	1	56	6136925	15-16 Emergency Home Repairs - Construction	14A	LMH	\$20,187.00
2015	1	57	6104533	15-16 Emergency Home Repairs - Program Delivery	14A	LMH	\$8,595.84
2015	1	57	6136925	15-16 Emergency Home Repairs - Program Delivery	14A	LMH	\$7,717.36
					14A	Matrix Code	\$100,388.78
2013	6	49	6103586	12-14 Revitalization	14E	LMA	\$24,659.73
					14E	Matrix Code	\$24,659.73
2013	2	50	6103580	13-14 Emergency Rehabilitation - Program Delivery	14H	LMH	\$1,132.72
					14H	Matrix Code	\$1,132.72
2015	4	59	6104533	15-16 Revitalization & Small Business Assistance	18A	LMA	\$500.00
					18A	Matrix Code	\$500.00
2014	3	61	6103580	14-15 Revitalization & Small Business Assistance	18B	LMA	\$528.26
					18B	Matrix Code	\$538.36
Total							\$498,453.56

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	5	73	6103589	12-13 Next Step	05D	LMC	\$39,729.35
2013	5	47	6103591	13-14 Next Step - Youth Job Training	05D	LMCSV	\$7,531.26
2014	5	54	6103592	14-15 Next Step	05D	LMCSV	\$39,955.60
2015	3	58	6104538	15-16 Next Step	05D	LMCSV	\$25,924.40
2016	1	66	6132657	16-17 Next Step	05D	LMCSV	\$10,000.00
					05D	Matrix Code	\$123,140.61
Total							\$123,140.61

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	2	63	61094540	16-17 Administration	21A		\$48,762.92
2017	1	74	6112566	17-18 Administration	21A		\$67,285.78
2017	1	74	6154173	17-18 Administration	21A		\$50,845.22



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
					21A	Matrix Code	\$166,893.92
Total							\$166,893.92

Affidavit of Publication

AFFP
NOTIFICATION OF PUBLIC COMMENT

Affidavit of Publication

STATE OF ARIZONA)
COUNTY OF MARICOPA) SS

I, Elaine Cota, being duly sworn, says:

That she is Elaine Cota of the West Valley View, a weekly newspaper of general circulation, printed and published in Avondale, Maricopa County, Arizona; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

August 25, 2018

That said newspaper was regularly issued and circulated on those dates.

SIGNED:


Elaine Cota

Subscribed to and sworn to me this 20th day of August 2018.


Lori Diorsio, Office Manager, Maricopa County, Arizona

My commission expires: January 22, 2021



000027511 000-4918

Matthew Hoac, Housing & Comm Dev Mgr
City of Avondale, Housing & Comm
1007 S. 3rd Street
Avondale, AZ 85325

NOTIFICATION OF PUBLIC COMMENT PERIOD
2017-2018 HUD CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT (CAPER-4)

The City of Avondale is proud to obtain the views and opinions of citizens regarding its Consolidated Annual Performance and Evaluation Report (CAPER-4) for its submission to the U.S. Department of Housing and Urban Development (HUD). The CAPER-4 summarizes the accomplishments and financial aspects regarding the Program Year beginning July 1, 2017 to June 30, 2018 under the City's Community Development Block Grant (CDBG) program and the HOME Investment Partnerships Program (HOME). The CAPER-4 will be available for review and comment for a 15-day comment period beginning on August 20, 2018 and extending through September 14, 2018 at the following locations:

Avondale CommunityCenter, 1007 E. 3rd Street
Office of Resource and Housing Center, 503 W. Western Avondale

The CAPER-4 can also be found on the City's website at www.avondaleaz.gov/government/14536. In addition, the general public may request a copy of the CAPER-4 by contacting the City's Office of Resource and Housing Center at (602) 963-2725.

Written comments or questions regarding the CAPER-4 should be addressed to Matthew Hoac, Housing & Community Development Manager, Avondale Community Center, 1007 E. 3rd Street, Avondale, Arizona 85325 or via email at MHoac@avondale.gov.

Comments on the CAPER-4 will be received for consideration until 5:00 p.m. on September 14, 2018.

PERSONS WITH HEARING, VISUAL, MOBILITY, LANGUAGE OR OTHER ACCOMMODATION NEEDS MAY CONTACT THE CITY AT (602) 963-2725 OR TDD USE 360-0010 TO MAKE SPECIAL ARRANGEMENTS. MAKE YOUR HEARING IMPAIRED CALLS 800-877-8339.
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