



City Council Budget Work Sessions

April 9, 2018

April 16, 2018

April 23, 2018





Purpose

- Staff will present the City Manager recommended FY2018-19 Annual Budget of \$241,925,340 for Council review and discussion.



Summary of Council Retreat

- **Boards & Commissioners**
 - Opportunities for increased involvement at community functions
- **Residential Growth**
 - Include more “move-up” homes, sustainable development
- **Quality of Life**
 - Parks, amenities, Human Service needs, Youth sports
- **Outreach**
 - Identity, brand, destination, connectivity & engagement
- **Infrastructure**
 - Streets, sidewalks
- **Fiscal/Budgetary**
 - Possible increase in Sales Tax to finance park improvements



Executive Budget Summary

- Proposed FY2018-19 Annual Budget includes:
 - 14 New FTE Positions
 - \$1,055,940 (3.5%) Non-Represented Employee Compensation
 - \$780,000 Public Safety Compensation
 - \$8,629,428 total Supplemental Requests



Executive Budget Summary

- General Fund
 - Ongoing Supplementals \$1,351,075
 - Employee Comp & Benefits \$693,360
 - Onetime Supplementals \$5,733,570
 - Transfers to CIP \$8,891,040



Total Budget Comparison

	FY2017-18	FY2018-19
Operations	88,383,845	92,475,762
Debt Service	9,595,360	11,152,965
Contingency	11,845,000	11,845,000
Capital Projects	66,388,850	79,649,700
Carryovers	33,008,722	37,116,545
Sub-total	\$ 209,221,777	\$ 232,239,972
Supplementals	8,243,040	9,685,368
Grand Total	\$ 217,464,817	\$ 241,925,340



Executive Budget Summary

Proposed FTE Positions

Position	Department	FTE
Accountant	Finance & Budget	1
Building Permit Technician	Development & Engineering	1
Public Safety Dispatcher	Police	1
Detention Officer	Police	1
Parks Supervisor	Parks, Recreation, & Libraries	1
Parks Technician	Parks, Recreation, & Libraries	2
Parks Assistant	Parks, Recreation, & Libraries	4
Sr. Equipment Operator	Public Works – Streets	1
Equipment Operator	Public Works – Streets	1
Equipment Operator	Public Works – Sanitation	1
TOTAL		14

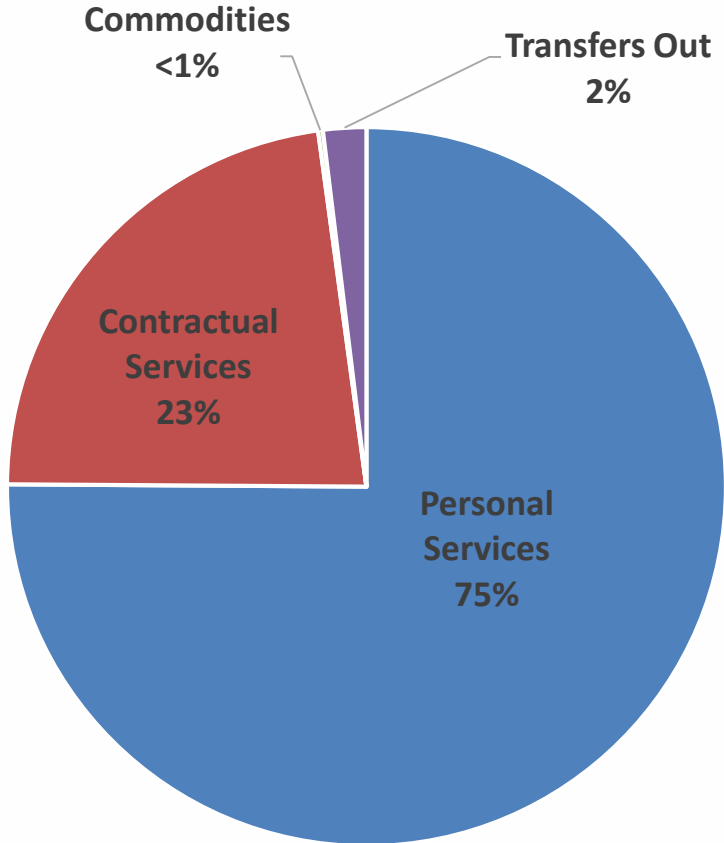


Supplemental Summary by Fund

Fund	Ongoing	Onetime	Total
General Fund	1,351,075	5,733,570	7,084,645
HURF	209,362	131,100	340,462
Senior Nutrition	4,000	52,000	56,000
Regional Family Advocacy	-	97,200	97,200
PS Dedicated Sales Tax	13,300	5,100	18,400
Environmental Program	20,000	12,000	32,000
Water	394,570	190,450	585,020
Sewer	75,000	91,700	166,700
Sanitation	142,956	34,000	176,956
Vehicle Replacement	5,345	-	5,345
Fleet	-	66,700	66,700
TOTAL	\$2,215,608	\$6,413,820	\$8,629,428



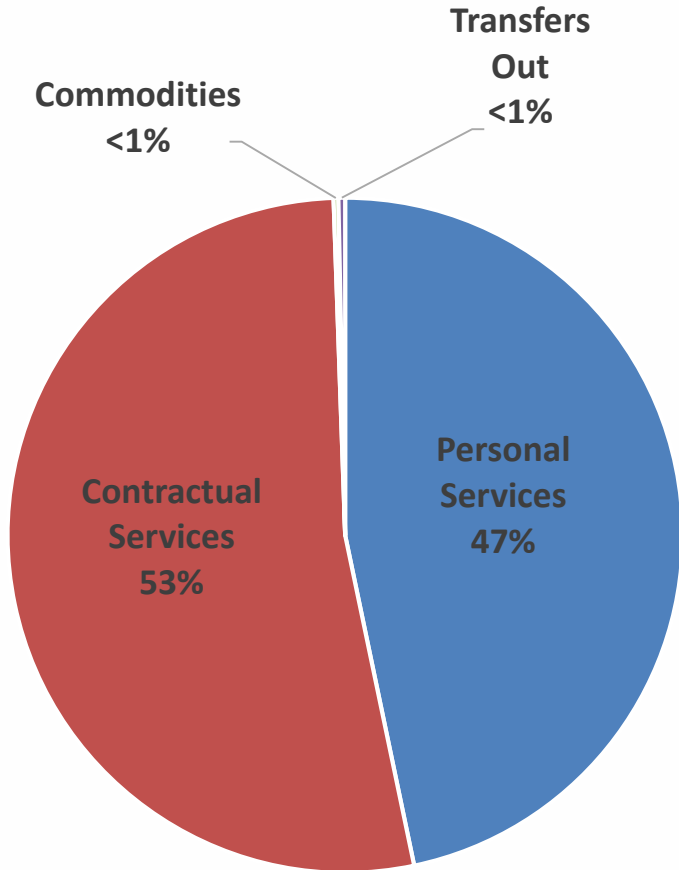
City Council



Budget Summary	Amount
Base Operations	298,550
Transfers	5,900
Total Proposed FY2019 Budget	304,450



City Administration



Budget Summary	Amount
Base Operations	1,766,960
Transfers	5,680
Total Proposed FY2019 Budget	1,772,640



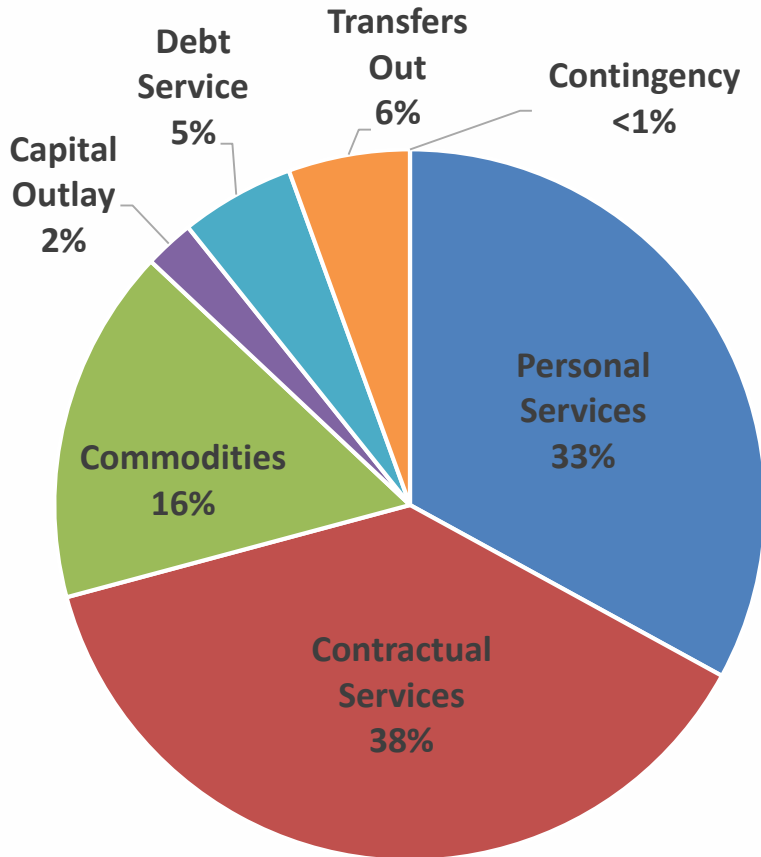
City Administration

Supplemental

Fund	Title	Ongoing	Onetime	Total
GF	City Attorney Contract Increase	30,000	-	30,000
	Total	\$30,000	-	\$30,000



Public Works



Budget Summary	Amount
Base Operations	23,278,465
Transfers	1,362,540
Total Proposed FY2019 Budget	24,641,005



Public Works

FY18 Highlights

- Completed the first Integrated Utility Master Plan
- CIP & Preventative Maintenance Projects
- Retention basins & vacant lot cleanup projects
- Focused education for recycling & solid waste services

FY19 Objectives

- Meet/Exceed customer expectations
- Continue CIP program & PM Projects
- Actively participate in regional water management solutions



Public Works

Supplementals

Fund	Title	Ongoing	Onetime	Total
Water	Temporary Part-Time Engineer	-	62,350	62,350
Sanit.	Sanitation – Eqpmt Operator (1 FTE)	67,956	-	67,956
HURF	Streets - Staff Additions (2 FTEs)	144,362	-	144,362
Eqmt. Mgt.	Fuel Pump Replacement	-	60,000	60,000
Sanit.	Landfill & Green Waste Disposal Increases	75,000	-	75,000
HURF	Landscape Maintenance Contract Additions	45,000	40,000	85,000
Water	Increased Treatment Capacity – Nitrate Removal Process	200,000	-	200,000
Water/ WW	Electricity	110,000 75,000	-	185,000



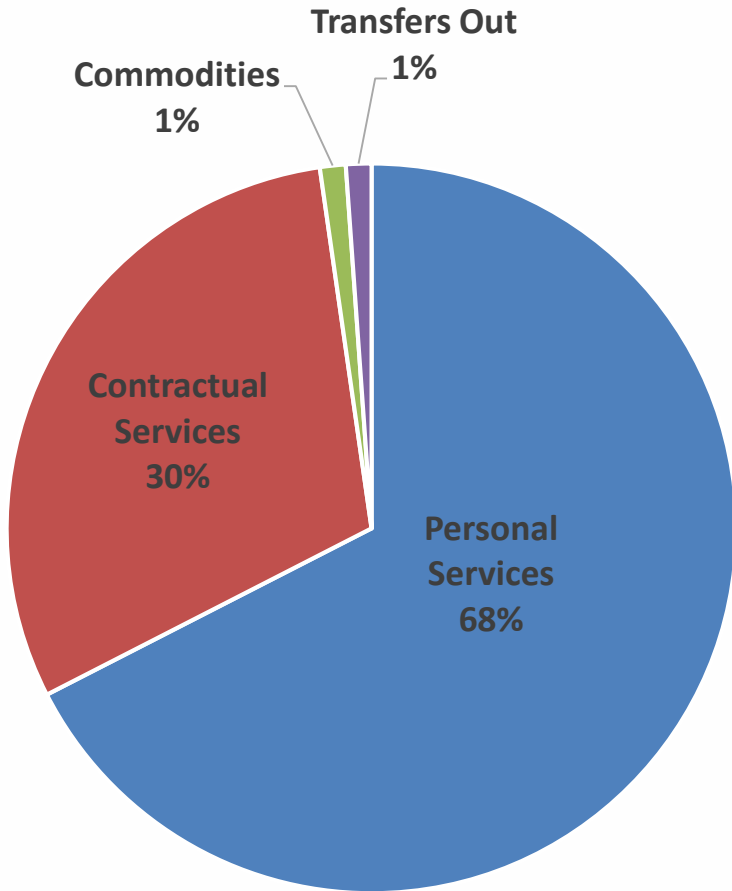
Public Works

Supplementals

Fund	Title	Ongoing	Onetime	Total
Water	Laboratory Fees	-	32,000	32,000
WW	WRF Licenses & Fees	-	30,000	30,000
Water	Attorney Fees	29,000	-	29,000
Water	On-Site Chlorine Generation System Replacement Program	50,000	-	50,000
Water	Vehicle for Water Production	5,570	35,000	40,570
Water/ WW	Water & WW Rate Study & Model	-	5,000 5,000	10,000
HURF/Water/ WW/Sanit./ Fleet	Vehicle Replacement	-	11,100 56,100 56,700 34,000 6,700	164,600
TOTAL		\$801,888	\$433,850	\$1,235,838



Information Technology



Budget Summary	Amount
Base Operations	2,870,055
Transfers	32,780
Total Proposed FY2019 Budget	2,902,835



Information Technology

FY18 Highlights

- Upgraded database & application servers
- Installed new network monitoring tool
- Created layered electronic map for PD to access street & address information

FY19 Objectives

- Enhance online services
- Upgrade Core Network equipment
- Enhance security awareness



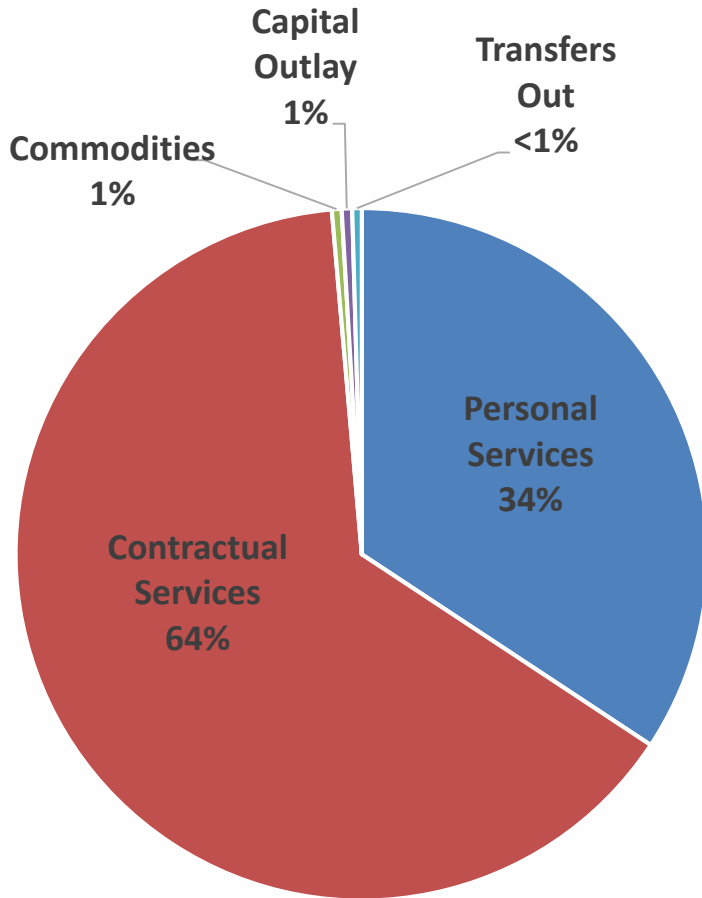
Information Technology

Supplementals

Fund	Title	Ongoing	Onetime	Total
GF	Web Intelligence Platform	11,000	22,000	33,000
GF	DocuSign and Integration Licenses	2,500	-	2,500
GF	SharePoint Enhancements	-	20,000	20,000
GF	Refresh 3 Conference Rooms	-	15,000	15,000
GF	Microsoft Enterprise Agreement	26,700	-	26,700
	TOTAL	\$40,200	\$57,000	\$97,200



Community Relations



Budget Summary	Amount
Base Operations	2,498,650
Transfers	11,130
Total Proposed FY2019 Budget	2,509,780



Community Relations

FY18 Highlights

- Successfully implemented Zoom North; more than 10 miles of transit added, connecting more residents to schools and shopping
- Be Known: Promoted Avondale's 2017 Designation as All America City, including 74 banners throughout city
- Conducted multi-pronged marketing campaign for new CulturePOP event

FY19 Objectives

- Re-establish delivery of RAVE to all households
- Advocate for city interests at state and federal level
- Coordinate Resident Satisfaction Survey; prepare groundwork for Census 2020



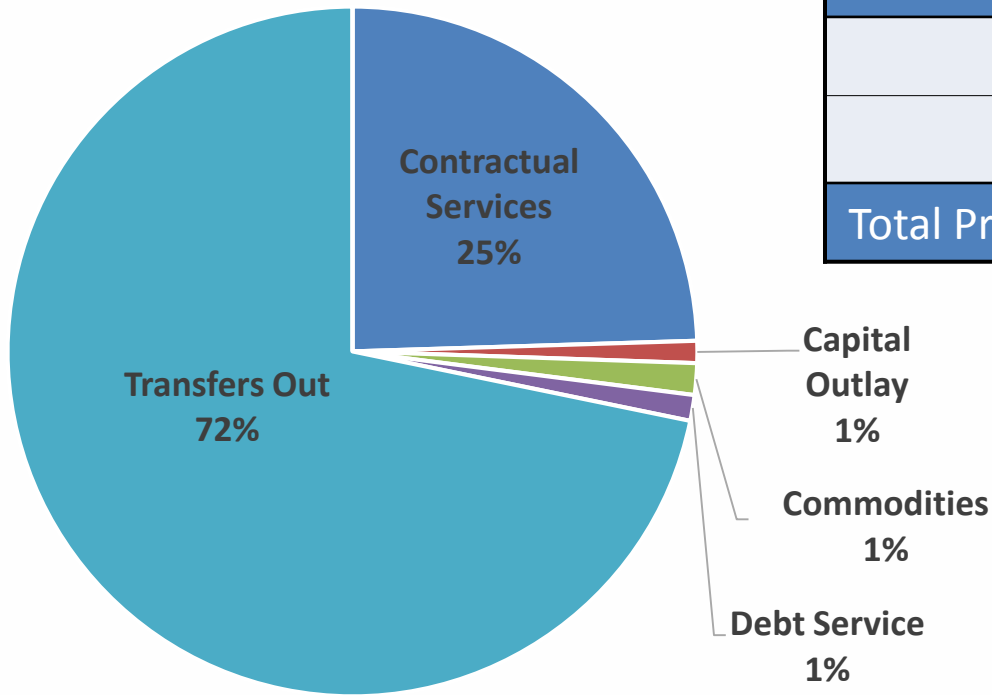
Community Relations

Supplementals

Fund	Title	Ongoing	Onetime	Total	
GF	Graphic Design Services	-	34,666	34,666	
GF	Increased Membership Dues	10,600	-	10,600	
GF	Rave Review - Delivery to all Households	-	49,310	49,310	
		TOTAL	\$10,600	\$83,976	\$94,576



Non-Departmental



Budget Summary	Amount
Base Operations	2,861,019
Transfers	7,273,985
Total Proposed FY2019 Budget	10,135,004



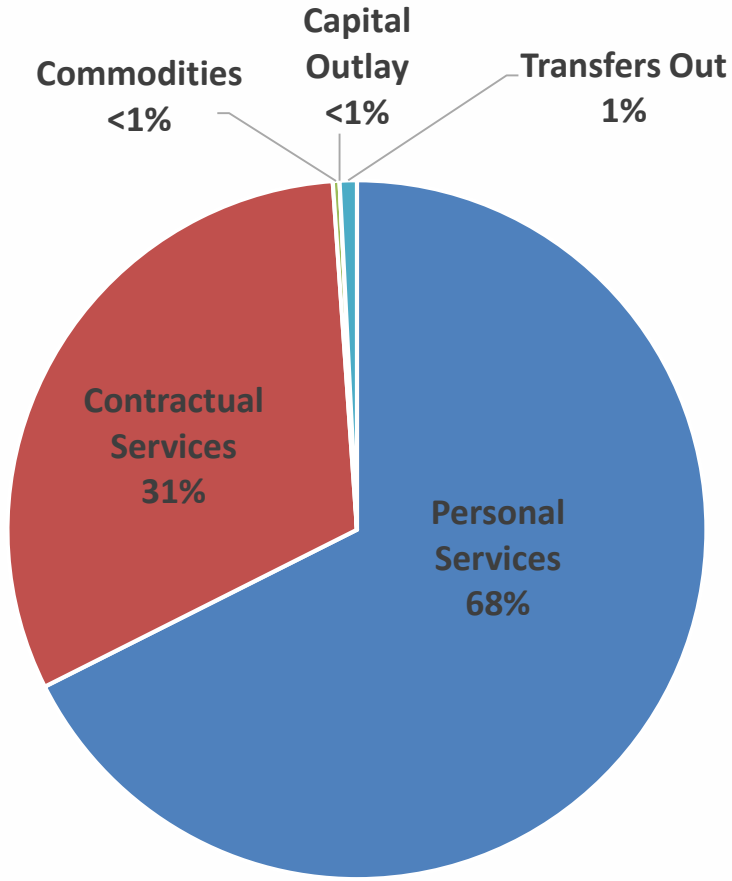
Non-Departmental

Supplementals

Fund	Title	Ongoing	Onetime	Total
GF	Veteran's Success Program	-	20,000	20,000
GF	Landscape Maintenance Contract Additions	24,000	-	24,000
GF	Vehicle Replacement	-	107,560	107,560
PS	Vehicle Replacement	-	1,600	1,600
GF	Self Insured Workers' Compensation Program	-	750,000	750,000
GF	CIP Construction Manager	-	130,210	130,210
PS	Audit Fees	4,000	-	4,000
Veh Rep	Financial Management Fees	5,345	-	5,345
GF	AAA Vehicle Replacement (Transfer Out)	-	52,000	52,000
	TOTAL	\$33,345	\$1,061,370	\$1,094,715



Finance and Budget



Budget Summary	Amount
Base Operations	3,890,570
Transfers	31,170
Total Proposed FY2019 Budget	3,921,740



Finance and Budget

FY18 Highlights

- Implementation of:
 - Payment kiosks at City Hall & Sam Garcia Library
 - E-billing for utilities
- Fitch Ratings, Inc. upgraded the City's GO Bond Rating to AAA (highest rating possible)
- Refunded \$21M of GO bonds, saving the City \$3.5M

FY19 Objectives

- Improve internal customer service levels through:
 - Implementation of a new budget software system
 - Improving and streamlining internal services processes



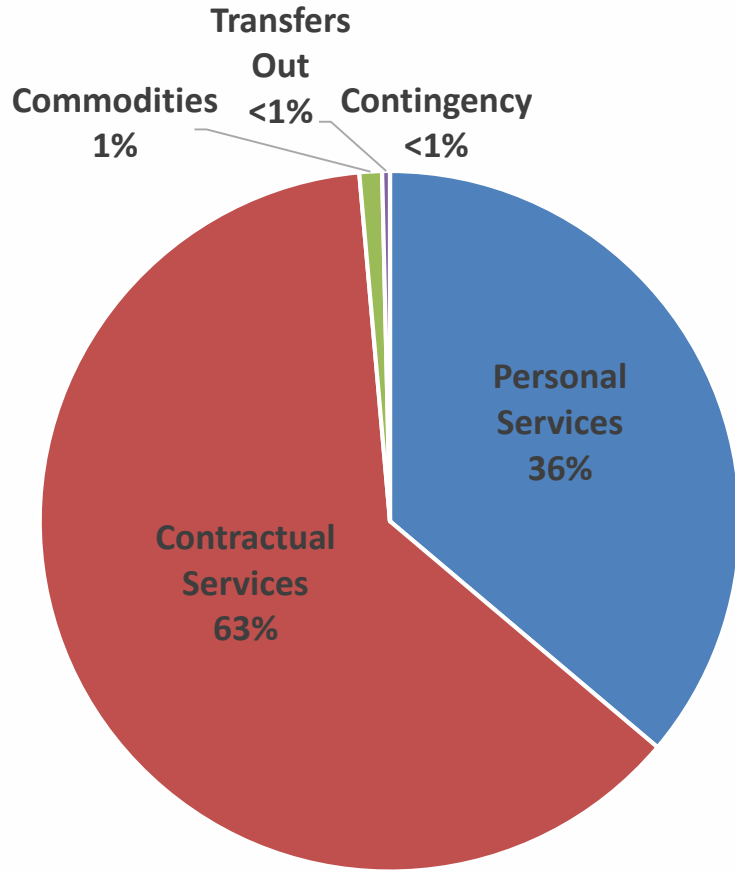
Finance and Budget

Supplementals

Fund	Title	Ongoing	Onetime	Total
GF	Accountant (1FTE)	85,546	1,800	87,346
GF	Annual ADOR Operations Assessment for Sales Tax Administration	36,000	-	36,000
GF	Budget Software	25,000	90,000	115,000
TOTAL		\$145,546	\$91,800	\$238,346



Human Resources



Budget Summary	Amount
Base Operations	3,150,900
Transfers	11,360
Total Proposed FY2019 Budget	3,162,260



Human Resources

FY18 Highlights

- Employee self service implemented through the ADP Benefits module
- First Formal Safety Audits Performed
- Healthy Arizona Worksite Gold Award

FY19 Objectives

- 24/7/365 employee access to ADP self-service for life events, new hires, & status changes
- Reduce Workers' Compensation Costs
- Apply for Platinum Healthy Arizona Worksite Award



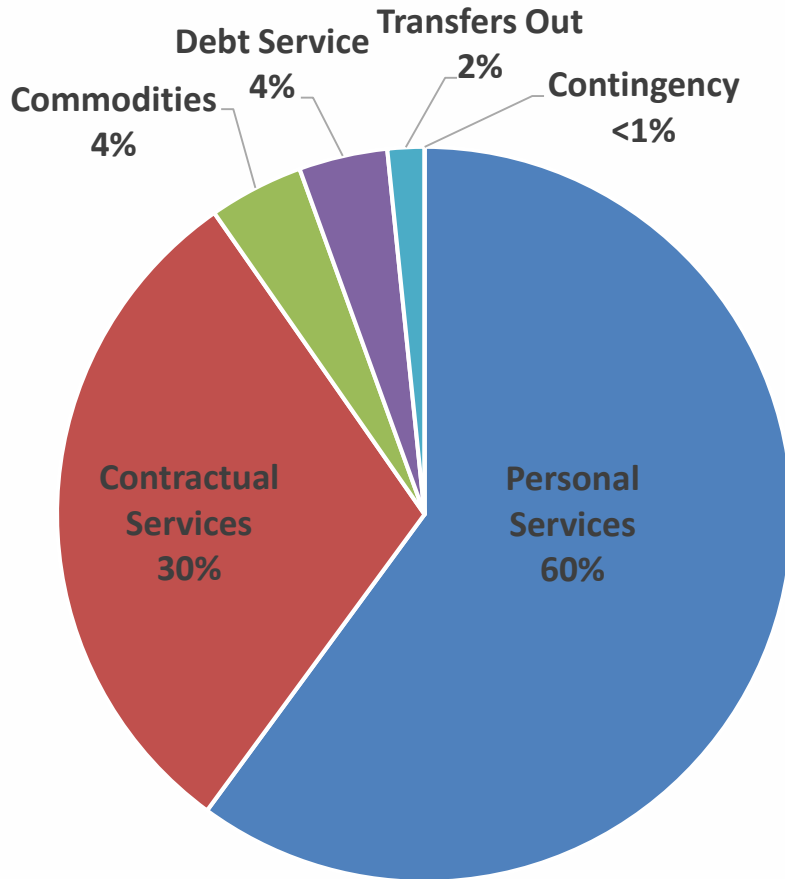
Human Resources

Supplemental

Fund	Title	Ongoing	Onetime	Total	
GF	ADP Benefits Module	8,000	-	8,000	
		TOTAL	\$8,000	-	\$8,000



Development & Engineering



Budget Summary	Amount
Base Operations	5,521,488
Transfers	91,080
Total Proposed FY2019 Budget	5,612,568



Development & Engineering

FY18 Highlights

- Plan review & permitting for ISM Raceway
- City-wide LED Streetlight Conversion Project
- Avalon Apt Complex, Legacy Assisted Living, Vitamin Shoppe, and several retail establishments

FY19 Objectives

- Business friendly plan review approvals & permitting
- Safe Routes to Schools Studies



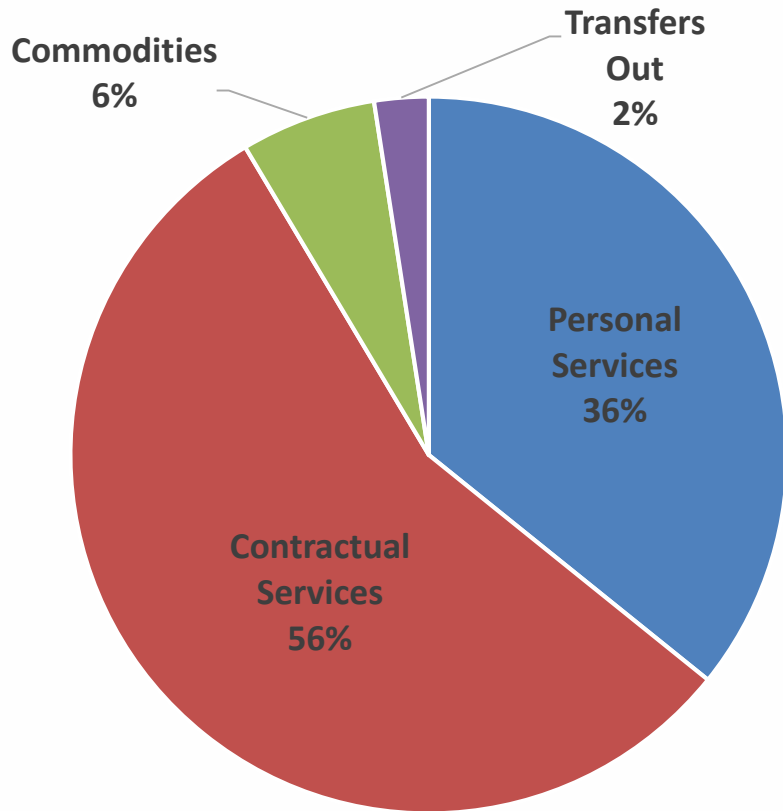
Development & Engineering

Supplementals

Fund	Title	Ongoing	Onetime	Total
GF	Building Permit Technician (1 FTE)	75,426	2,600	78,026
GF	ACCELA Maintenance Agreement	15,000	-	15,000
GF	Overtime	-	3,000	3,000
Env	Stormwater Infrastructure Cleaning & Maintenance	20,000	-	20,000
Env	Crystal Gardens Catch Basins	-	12,000	12,000
HURF	Intersection Rewiring Project	20,000	80,000	100,000
	TOTAL	\$130,426	\$97,600	\$228,026



Parks, Recreation, & Libraries



Budget Summary	Amount
Base Operations	5,570,645
Transfers	139,920
Total Proposed FY2019 Budget	5,710,565



Parks, Recreation, & Libraries

FY18 Highlights

- Updated *Parks, Recreation, Libraries and Trails Master Plan*
- Park improvements at Donnie Hale and Las Ligas Parks, and additional enhancements at Mountain View, Deconcini and Fred Campbell Parks
- Improved custodial services and landscape maintenance contracts
- Adopted a Fee Policy that better regulates park amenity usage
- Upgraded signature special events with positive community-wide support
- The Leased Books program provides access to popular fiction books

FY19 Objectives

- Making lives better by overhauling park maintenance and landscaping
- Make lives better with neighborhood park improvements
- Improving connections with unique library outreach services
- Accomplish preventative facility maintenance program on schedule-100%
- Create dynamic space to play and connect at Festival Fields Park



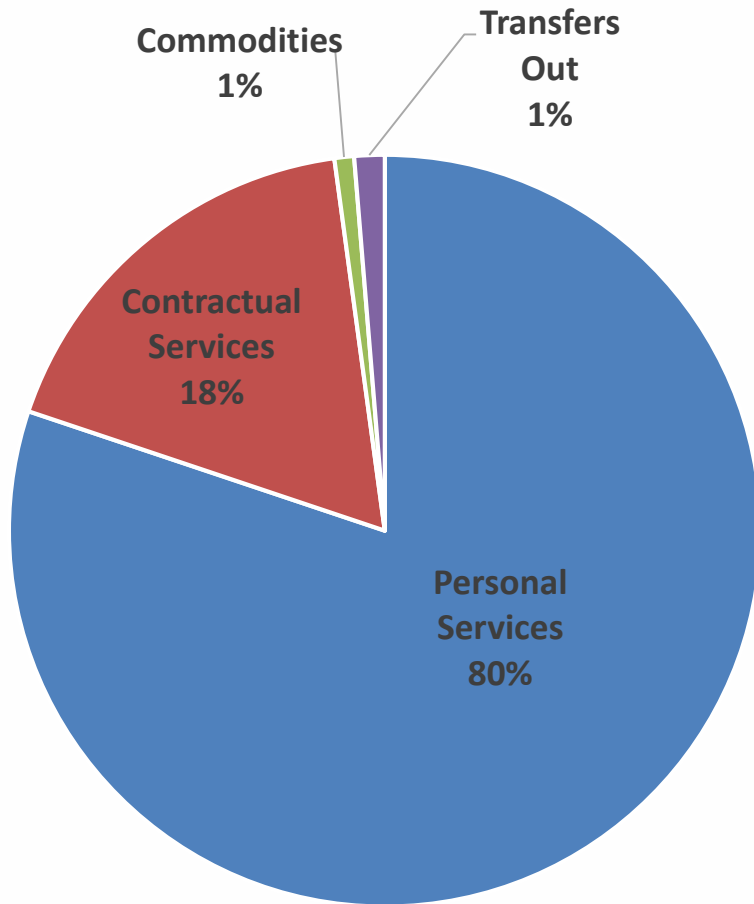
Parks, Recreation, & Libraries

Supplementals

Fund	Title	Ongoing	Onetime	Total
GF	Parks Supervisor (1 FTE)	98,906	28,800	127,706
GF	Park Maintenance (6 FTEs)	319,636	138,600	458,236
GF	Facilities Contractual Increases	265,508	-	265,508
GF	Replacement of Materials Sorter	-	61,000	61,000
GF	Splash Pad Water	20,000	-	20,000
GF	Increase for Digital Books	5,000	-	5,000
GF	Special Event Production	-	165,610	165,610
GF	Public Lighting & Special Events Program Elements	-	182,100	182,100
GF	Pump House Control Panel Upgrade	-	30,000	30,000
GF	Replacing Civic Center Library Security Gates	-	25,000	25,000
	TOTAL	\$709,050	\$631,110	\$1,340,160



City Clerk



Budget Summary	Amount
Base Operations	655,830
Transfers	8,670
Total Proposed FY2019 Budget	664,500



City Clerk

FY18 Highlights

- Implemented NextRequest
- Served as a Ballot Center for the November 2017 election
- Coordinated an event to recognize BCC members

FY19 Objectives

- Complete implementation of agenda management software
- Explore options for a document management solution
- Prepare for a successful Fall 2018 election
- Continue focus on cross training and team building for the City Clerk's Department



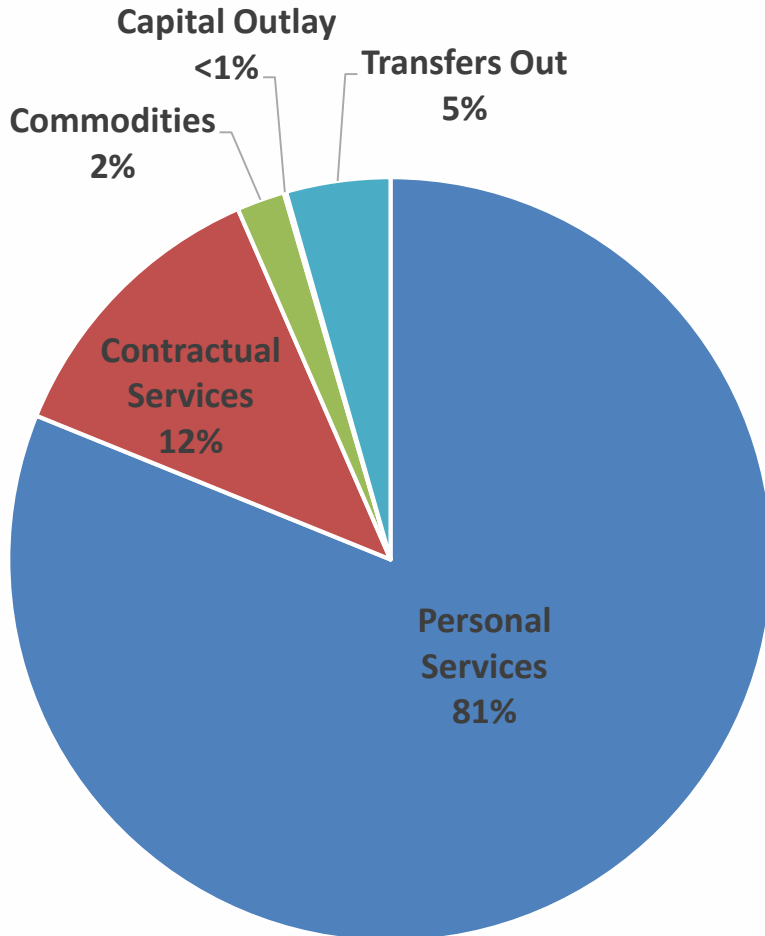
City Clerk

Supplementals

Fund	Title	Ongoing	Onetime	Total
GF	Records Request Portal-NextRequest	6,986	-	6,986
GF	Transcription of Meeting Minutes	5,000	-	5,000
GF	Social Media Archiving Software	6,500	-	6,500
GF	Board, Commission and Committee Recognition Event	-	4,000	4,000
TOTAL		\$18,486	\$4,000	\$22,486



Police



Budget Summary	Amount
Base Operations	23,056,850
Transfers	1,062,790
Total Proposed FY2019 Budget	24,119,640



Police

FY18 Highlights

- Awarded a grant for two mental health therapists
- The citizen police academy had 22 participants
- The police explorer program has 12 active explorers

FY19 Objectives

- Reduce property crimes by 2.5%
- Reduce accidents by 3%



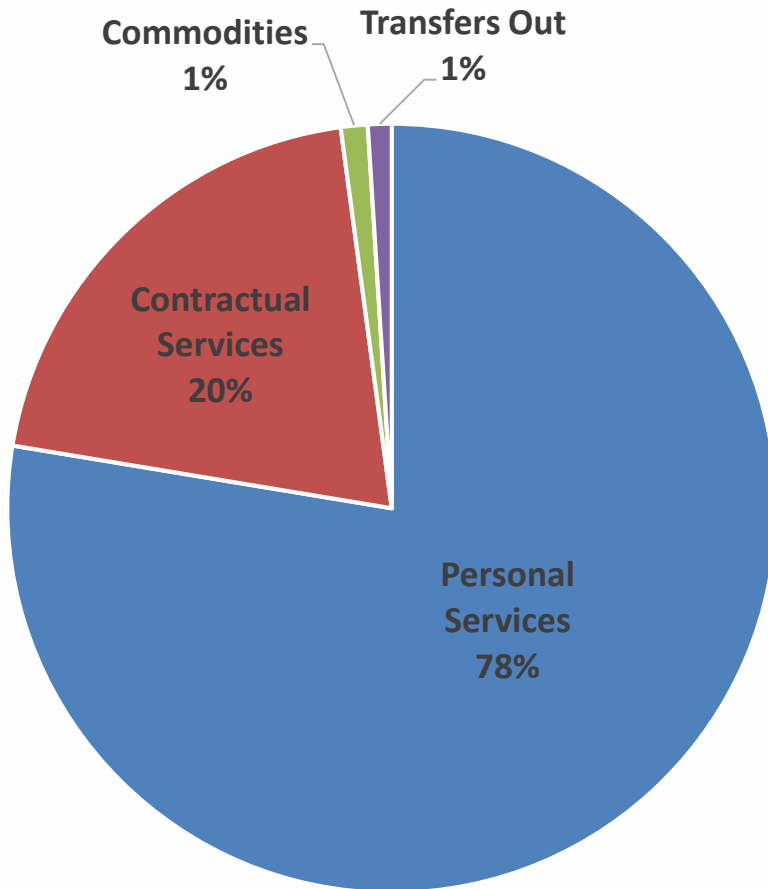
Police

Supplementals

Fund	Title	Ongoing	Onetime	Total
GF	Spillman Maintenance	7,500	-	7,500
GF	AZAFIS Maintenance Increase	4,000	-	4,000
GF	Body Cameras	26,800	38,600	65,400
GF	Public Safety Dispatcher (1 FTE)	72,821	-	72,821
GF	Detention Officer (1FTE)	78,716	12,000	90,716
GF	LeadsOnline	9,000	-	9,000
GF	Goserco	-	48,400	48,400
GF	Phone Tree System for Records	-	11,000	11,000
PS	Uniform Allowance	9,300	-	9,300
PS	Training Equipment	-	3,500	3,500
FAC	Vehicle Replacement	-	4,900	4,900
FAC	Interviewing Recording Software	-	40,000	40,000
FAC	Cisco Hardware	-	52,300	52,300
TOTAL		\$208,137	\$210,700	\$418,837



City Court



Budget Summary	Amount
Base Operations	1,473,825
Transfers	14,860
Total Proposed FY2019 Budget	1,488,685



City Court

FY18 Highlights

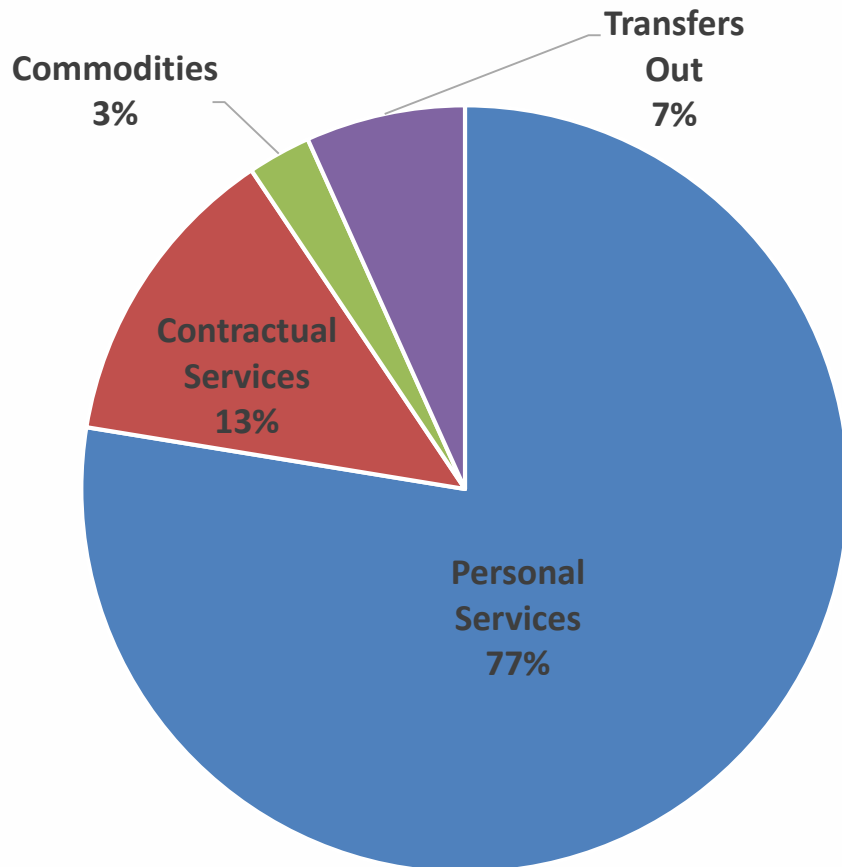
- Continue partnership with Tolleson City Court to conduct Initial Appearances of detainees from the City of Tolleson
- Continue participation in the Regional Homeless Court Program in Maricopa County
- Continue participation in StandUp for Veterans hosted by the City of Glendale and the Veteran's StandDown Event

FY19 Objectives

- Complete a Court Security self-assessment and an outside assessment through the Administrative Office of the Courts
- Continue to work & expand Compliance Assistance Program (CAP)
- Continue the compliance and enforcement of court orders



Fire & Medical



Budget Summary	Amount
Base Operations	11,701,470
Transfers	843,590
Total Proposed FY2019 Budget	12,545,060



Fire & Medical

FY18 Highlights

- Improved city ISO Rating from Class 4 to Class 2
- Adopted the 2015 International Fire Code
- Moved the EOC construction project forward
- Initiated the FS-172 remodel project

FY19 Objectives

- Implement a new fire incident data management system
- Initiate the high school Hands Only CPR program
- Complete the apparatus refurbishment project
- Complete the UCC portion of the EOC project



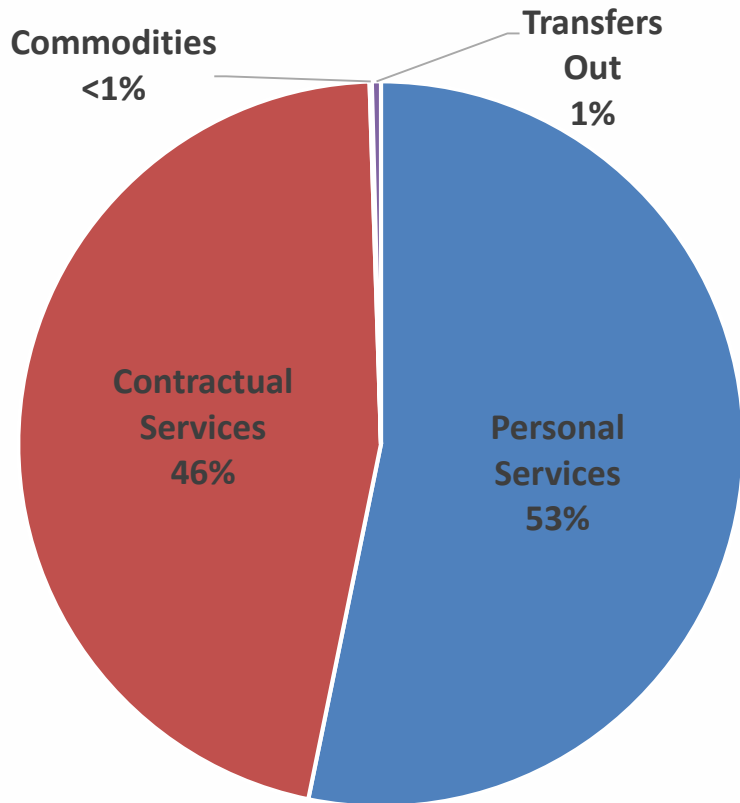
Fire & Medical

Supplementals

Fund	Title	Ongoing	Onetime	Total
GF	Incident Data Management Software Upgrade	12,785	32,670	45,455
GF	Glendale Regional PS Training Ctr	12,500	26,500	39,000
GF	Emergency Operations Center	2,750	354,244	356,994
GF	Protective Clothing Washer/Extractors	-	20,000	20,000
GF	Hands Only CPR Training Program	-	8,000	8,000
GF	Line Item Increases	17,125	-	17,125
GF	Wildland Fire Deployment	-	173,500	173,500
GF	Wildland Firefighting Training & Equipment	-	26,500	26,500
GF	Temporary ISM Raceway Staffing	-	32,400	32,400
	TOTAL	\$45,160	\$673,814	\$718,974



Economic Development



Budget Summary	Amount
Base Operations	1,084,174
Transfers	4,390
Total Proposed FY2019 Budget	1,088,564



Economic Development

FY18 Highlights

- Vitamin Shoppe
- Legacy Assisted Living
- Copper State Rubber
- King Koil
- \$178M ISM Raceway investment
- Small Business Summit

FY19 Objectives

- Continue business attraction & development in manufacturing, healthcare, technology and hospitality sectors



Economic Development

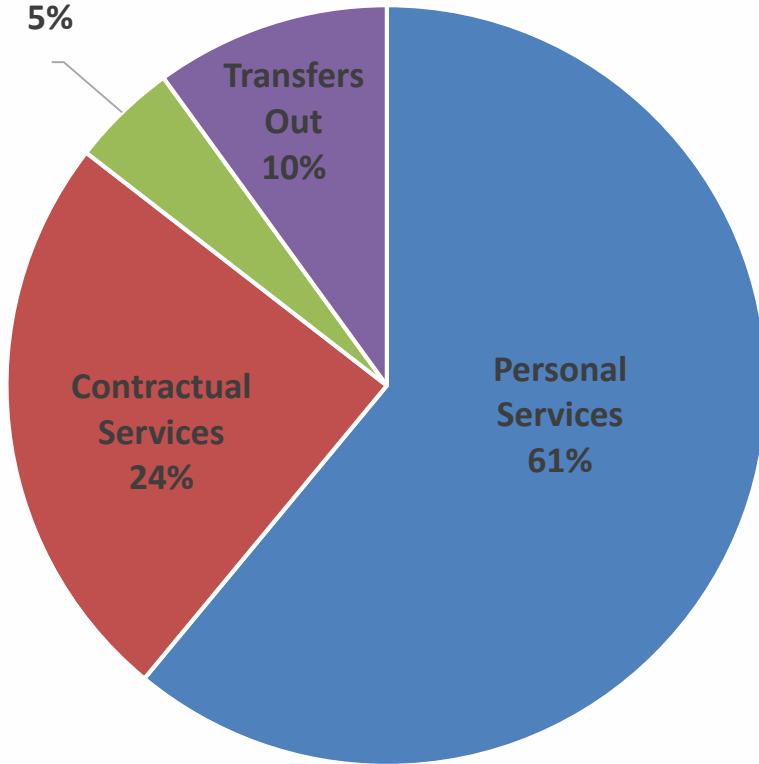
Supplementals

Fund	Title	Ongoing	Onetime	Total
GF	Economic Opportunities Fund	-	585,000	585,000
GF	EMSI Economic Modeling Platform	-	4,500	4,500
GF	Fuerza Local	-	24,000	24,000
GF	Council & Staff: Event & Table Sponsorships	-	3,000	3,000
GF	Mortensen Property (contingent on land sales)	-	2,400,000	2,400,000
GF	City Owned Property Costs	29,770	-	29,770
TOTAL		\$29,770	\$3,016,500	\$3,046,270



Neighborhood & Family Services

Commodities
5%



Budget Summary	Amount
Base Operations	2,763,531
Transfers	306,780
Total Proposed FY2019 Budget	3,070,311



Neighborhood & Family Services

FY18 Highlights

- Generated over \$93,848 worth of volunteer service through AmeriCorps
- Secured additional \$422K in Home Investment Partnership funds
- Developed a revitalization strategy
- Partnered with Goodwill to create the 1st annual WV Career Expo
- Proactively inspected 15,572 homes in 38 neighborhoods

FY19 Objectives

- Leverage opportunities to collaborate with local and national faith-based organizations
- Institute an improved intake process and data management system for the Resource Center
- Expand outreach to increase levels of community opportunities for citizen volunteerism



Neighborhood & Family Services

Supplemental

Fund	Title	Ongoing	Onetime	Total	
Sr Nutr	Active Adult Program Vehicle Replacements	4,000	52,000	56,000	
		TOTAL	\$4,000	\$52,000	\$56,000



Proposed FY2019-2028 Capital Improvement Plan