

CAREER OPPORTUNITY
DEPUTY CITY MANAGER



Avondale, Arizona is a community where people share a deep sense of pride in what has been accomplished and how far we have come. In Avondale, there is a strong belief that the blending of a broad spectrum of cultures comes from a true sense of harmony throughout the community. Here, people and businesses are welcomed with open arms and supported in a way that exemplifies a dynamic, intelligent and driven city, ready to take on the future.

Avondale is
Aspiring. Achieving. Accelerating.

The Avondale logo, featuring a stylized white letter 'A' inside a white circle, is centered on a background of overlapping geometric shapes in shades of blue, green, and purple. Below the logo, the word "Avondale" is written in a bold, white, sans-serif font.

Avondale



DEPUTY CITY MANAGER

The City of Avondale is seeking a Deputy City Manager. He/she will have a strategic, creative, and analytical mind with sound professional judgment and professional maturity; be an effective leader, an ethical and responsive public servant, and highly respected in the community. The Deputy City Manager will report to the Assistant City Manager.

ESSENTIAL FUNCTIONS

- ▶ Coordinates work activities, program functions, and other tasks with City departments, other cities, federal and state agencies, Maricopa Association of Governments (MAG), and Arizona League of Cities and Towns. Directs the work of management and professional-level personnel.
- ▶ Formulates effective new ideas and innovative strategies for service delivery and leads a team in implementation of new solutions to old problems.
- ▶ Prepares City Council reports and reports for City management. Makes effective oral presentations to all levels of employees, Assistant City Manager, elected officials, City management, government organizations, and the public on government issues and related areas.
- ▶ Reviews work product of assigned area of responsibility to ensure compliance with standard operating procedures, Arizona revised statutes, insurance policies, City policies. Plans, organizes, and directs the functions of assigned areas.
- ▶ Communicates with City Council, City Manager, Assistant City Manager, Department Directors, management consultants, other City employees, and other public officials, in order to provide assistance to the Mayor, City Council, City Manager, and Assistant City Manager.
- ▶ Briefs elected officials, City Manager, Assistant City Manager, and senior management on complex municipal and community issues. Researches and develops recommendations on Citywide issues, pending legislation and other city management level issues.





THE IDEAL CANDIDATE

- ▶ The successful candidate will hold a bachelor's degree in Business, Public Administration, Political Science or a related field. A master's degree in Business or similar field is preferred.
- ▶ A minimum of at least six years of experience as a department head or Deputy City Manager of a similarly sized municipality.
- ▶ Broad knowledge of state, federal and local laws and ordinances, rules and regulations, particularly with respect to municipal operations and regulatory functions.
- ▶ The successful candidate's background will include a diverse exposure to all aspects of managing in a full service municipality/county preferably in an urban/suburban environment, and in a community undergoing substantial growth and development.

COMPENSATION AND BENEFITS

Hiring Range: \$152,039.18 - \$220,456.81 Annually

Benefit package to include:

- ▶ Arizona State Retirement System
- ▶ Four-day work week
- ▶ Health, dental, and vision coverage
- ▶ Annual leave including vacation, sick and holiday bank hours
- ▶ Life insurance
- ▶ Voluntary supplemental retirement savings plans
- ▶ Flexible spending account

For a complete job description, visit the city's website at www.avondaleaz.gov/careers





OUR COMMUNITY

With a population of 85,167, the City of Avondale is located in the Southwest Valley of the metropolitan Phoenix hub, off Interstate-10. Avondale is nestled at the base of the scenic Estrella Mountains where the Agua Fria and Gila Rivers meet, and is located literally in the heart of Arizona.

Avondale prides itself as a vibrant, diverse and friendly community, with safe and attractive neighborhoods and a close-knit historic downtown. As one of the area's fastest growing communities, and with a median age of 32, Avondale strives to provide open spaces and recreational amenities, and works to attract quality businesses and employers to the area. Avondale is a community that focuses on the family and a special quality of life, one that is involved in the region but stands apart based on affordability and livability. Avondale is a young family oriented community, homes in virtually every price range and a local government that actively stays in contact with its residents while strongly supporting and encouraging business.

With six independent public school districts, private and charter schools, Estrella Mountain Community College, Rio Salado College and Universal Technical Institute (UTI), Avondale offers a wide range of educational opportunities to ensure the foundation for a diversified workforce. Medical-related professions also thrive here with two hospitals on Avondale's border and Phoenix Children's Hospital in Avondale.

To keep pace with the rapidly-growing population, a variety of cultural, economic, recreational and educational

advantages have evolved. From the soccer fields of Friendship Park to the high excitement of Phoenix International Raceway (PIR), Avondale has something for everyone. PIR is billed as the world's fastest one-mile paved oval and plays host to multiple NASCAR events annually, each attracting nearly 400,000 enthusiasts and hundreds of race teams, contributing hundreds of millions of dollars in the state and local economy. Avondale is also home to the Randall McDaniel Sports Complex, which offers indoor arena type sports, while regionally known Friendship Park and Festival Fields along with multiple other city parks provide nearly 200 acres for tournaments and special events year round.

The Base & Meridian Wildlife area, also known as the Tres Rios Corridor, is a rich riparian habitat located along the Gila River abounding with many species of fish, birds and wildlife. It has been designated as a significant birding corridor by the National Audubon Society. As the only city in the Valley where three rivers converge, Avondale celebrates its lush natural resources with the Tres Rios Nature Festival each Spring.

Avondale is gaining reputation as a budding artist community in Historic Avondale (Western Avenue and Central); home to various forms of public art displays, murals, and multiple family friendly events.

The City of Avondale operates under a Council-Manager form of government with a labor force of over 600 employees.

APPLICATION PROCEDURE

To be considered for this career opportunity, applications must be received online:
www.avondaleaz.gov/careers

Contact Human Resources with questions at:

Human Resources Department
11465 West Civic Center Drive, Suite 240
Avondale, AZ 85323
TEL: (623) 333-2200
FAX: (623) 333-0220