

Avondale



REVISED
JUNE 16, 2020

CITY OF AVONDALE **COVID-19 RECOVERY PLAN**

The City has developed a phased plan for gradually reopening city buildings, facilities and programs that were affected by the coronavirus (COVID-19) pandemic. This three-phased plan follows federal and state guidance for reopening, including hygiene, sanitation and physical distancing protocols. As the plan rolls out, COVID-19 trends and data will be evaluated to determine long-term implementations and programming.

Since the Governor's first Executive Order issued on March 11, there have been NO INTERRUPTIONS to City of Avondale core services, including police, fire-medical, water, sanitation services, streets, and code compliance.

Phase One of the City's Recovery Plan has taken effect, with the lifting of the Governor's Stay at Home order on May 15, 2020. This plan follows federal and state guidance for reopening, including hygiene, sanitation, and physical distancing protocols. As the plan rolls out, trends and data will be evaluated to determine long term implementation and programming. Avondale will continue to work closely with its partner agencies including Maricopa County Department of Health, and Arizona Department of Health Services to determine best steps as the situation evolves.

AVONDALE'S COVID-19 RECOVERY PLAN

PHASE 1



Governor Stay at Home order is lifted, Parks amenities resume normal operational hours.



City Hall and other city facilities open to public, modified operations. Some employees will continue to telework.

PHASE 2



TENTATIVE*- Return to regular internal and external operations.

PHASE 3



TENTATIVE*- Senior Center operations resume, Citywide Special Events resume

**Implementation of plan determined based on progress of prior phases*

As the City opens, we are instituting the following precautionary measures:



BARRIERS OF TRANSMISSION

Markers placed on the floor to guide physical distancing, plexi-glass service windows installed at public facing counters, limited people allowed in facility at one time.



FACE COVERINGS

For the safety of our employees and the public, all employees will wear a mask when interacting with the public, as supported by CDC guidelines. Beginning June 22, 2020, masks will be required for all visitors as they enter city facilities. City Court under Arizona Supreme Court Chief Justice Administrative Order 2020-79, began requirements of masks for all that enter the building, on May 26, 2020. All mask requirements will be in place until further notice.



DISINFECTING

Janitorial staff continues frequent cleaning of high traffic public areas and hard surfaces. Hand sanitizer is available at all facility entries.



FEEL SICK, STAY HOME

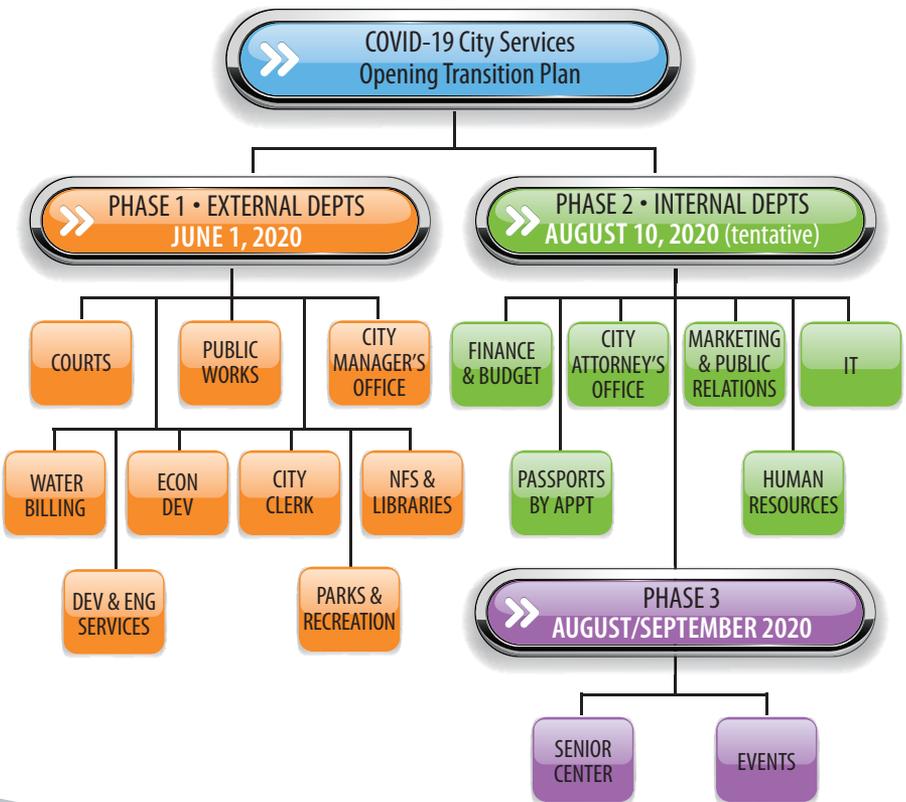
Just as we won't allow employees to come to work when ill, we also would expect the same of visitors to public facilities. Residents or visitors needing to do business with City of Avondale are encouraged to stay home if they are feeling ill.



Online services and telephonic business are still strongly encouraged. Please visit www.avondaleaz.gov for our menu of online services or call **(623) 333-1000**.

Many City employees currently teleworking will return for **Phase 1** on **June 1, 2020**, as facilities will reopen to the public on this date. These departments have direct interaction with the public and provide direct services to our residents and businesses, including:

- ▶ Courts
- ▶ Public Works
- ▶ City Manager’s Office
- ▶ Development & Engineering Services
- ▶ Water Billing
- ▶ Economic Development
- ▶ Parks & Recreation
- ▶ City Clerk
- ▶ Libraries
- ▶ Neighborhood and Family Services



COVID-19 RECOVERY PLAN PHASE 1

FACILITIES OPERATIONS

CITY HALL | JUNE 1, 2020

Resume normal operational hours of 7 am - 6 pm, Mon - Thur.

- ▶ Maximum of 15 customers will be allowed in the lobby at one time.
- ▶ Maximum of 9 customers will be allowed in the One Stop Shop Center at one time.

In Person Services available: Water Billing, Business Licensing, Ramada and Ballfield Reservations, Permitting Services, Bus Pass Purchases

Front doors are for the public only. Entrance and Exit signs will be located around the building to guide the public. Parking in front of City Hall is prioritized for visitors to City Hall. Employees will enter City Hall through the side entrances.

City Council Meetings have been conducted virtually since March 23, 2020. The public may attend meetings in the Council Chambers beginning June 1, with the option to still view remotely via Zoom.

COURT | JUNE 1, 2020

Continue normal operational hours of 7 am - 6 pm, Mon - Thur.

In person proceedings will begin on this date. Those making in person payments have been allowed in Avondale City Court. Scheduled Protective Order hearings are still being conducted.

Face masks are required of all guests, and employees of Avondale Court, starting May 26, 2020 in compliance with Arizona Supreme Court Chief Justice Administrative Order 2020-79, requiring masks mandatory in all court facilities until further notice.

LIBRARY | JUNE 1, 2020

Resume with modified operational hours. 25 visitors at a time allowed in libraries, with a 60 minute visitation time per patron.

Civic Center Library

Mon - Thur: 10 am - 6 pm | Fri & Sat: 1 - 5 pm | Closed Sunday

Sam Garcia Library

Mon - Thur: 11 am - 6 pm | Fri - Sun: 1 - 5 pm

Curbside Book Service

Patrons are encouraged to continue taking advantage of this service.

Civic Center Library

Tue and Wed: 10 am - noon and 4 - 6 pm

Sam Garcia Library

Thur: 10 am to noon and 4 - 6 pm | Fri: 3 - 5 pm

Library programs and events are hosted virtually
www.avondalelibrary.org/services/events

PARKS

Operational hours 5 am - 11 pm

Amenities open at all parks, including skate park and sport courts.

Splash Pads | Open May 22, 2020

Randall McDaniel Sports Complex – American Sports Center re-opened May 17, 2020

- ▶ Ramada rentals available, with crowd size limitations
- ▶ Recreation programming, specifically adult softball leagues and tournaments, start up in Phase 2. Youth activities will begin in Phase 3.
- ▶ Physical distancing guidelines recommended by the CDC will apply in these areas.

CARE1ST AVONDALE RESOURCE CENTER

Resource Center will resume back to the following hours:

Mon - Thur: 8 am - 7 pm | Friday: 9 am - 5 pm

Third Saturday of the month: 9 am - 1 pm

Please note that building occupancy will be managed to accommodate safe physical distancing.

Services available to the public

- ▶ Community Action Program (telephonic and drop-off)
- ▶ Resource referrals (telephonic)
- ▶ Walk-up (controlled at the door)
- ▶ WIC (phone appointments until further notice)
- ▶ VITA Tax Prep Services (pick-up Monday & Friday, by appointment to complete tax prep)
- ▶ Heat Relief (walk-in)
- ▶ IHELP (by appointment)
- ▶ Helping Families in Need (by appointment)

SENIOR CENTER

For the safety of our most vulnerable population, daily in-person programming and transportation operations remain suspended at this time.

Home Delivered Meal and congregate meal Brown Bag Program (lunch at the senior center), still available. Brown Bag meal pick up from 11:30 am to 12:30 pm on weekdays. Weekly Mobile Food Pantry will remain in effect.

TRANSIT OPERATIONS/BUS/ZOOM/PARK & RIDE

Valley Metro transit will continue to operate for essential travel. Service impacts are continually updated at www.valleymetro.org/news/service-impacts-due-covid-19

Valley Metro encourages all riders to continue to practice social distancing of 6 feet while waiting and onboard any form of public transit. In keeping with the latest CDC guidelines, and it is strongly encouraged that riders wear a face covering when on board.

Avondale Zoom will continue to run on the larger 40 ft. buses with front and rear doors. For the safety of riders and operators, passengers will enter and exit using the rear doors, until further notice.

Visit valleymetro.org or call (602) 253-5000 for details on transit operations routes, or for updates on route schedules in the region during this time.

COVID-19 RECOVERY PLAN PHASE 2

- ▶ Majority of employees currently teleworking will return to the office August 10, 2020.
- ▶ Passport services by appointment.
- ▶ Development and Engineering Services over-the-counter plan review resumes.
- ▶ City facility rentals resume.

PARKS & RECREATION

Youth sports and activities resume August 10.

COVID-19 RECOVERY PLAN PHASE 3

This phase will begin August/September.

EVENTS

Scheduled to return, with adherence to public health guidelines.

SENIOR CENTER

Resume normal operations, with adherence to public health guidelines.

Avondale

If you would like additional information about our
COVID-19 Response or Recovery Plan visit
www.avondaleaz.gov/our-city/covid-19-response